

**SOUTH CENTRAL WORKFORCE DEVELOPMENT BOARD**

**Thursday, April 16, 2026**

**Heartland Park**

**200 Heartland Drive**

**Keysville, VA 23947**

**9:00 A.M.**

***VISION: Workforce services are connected for businesses and jobseekers and tailored to meet the needs of the regional economy.***

***MISSION: To provide quality workforce development activities resulting in a skilled workforce that exceeds the needs of today's employers and tomorrow's job challenges.***

**AGENDA**

- |      |  |                              |
|------|--|------------------------------|
| I.   | Welcome/Call to Order/Roll Call                        | Jeremy Satterfield, Chairman |
| II.  | Public Input   | Jeremy Satterfield           |
| III. | SCWDB Minutes: January 15, 2026                        | Attachment A                 |
| IV.  | Information Only: CLEO Minutes-January 23, 2026        | Attachment B                 |
| V.   | Program Updates  | Executive Director           |
| VI.  | Committee Reports                                      |                              |
|      | A. Youth Committee-Liz Jamerson                        | Attachment C                 |
|      | B. Policy/Oversight Committee-Terra Napier             | Attachment D                 |
|      | C. Employment Enhancement Committee-Jeremy Satterfield | Attachment E                 |
|      | D. Strategic Planning Committee- Donnie Williams       | Attachment F                 |
|      | E. Executive Committee-Jeremy Satterfield              | Attachment G                 |
| VII. | Other/Adjourn  | Jeremy Satterfield           |

***Next Meeting: Thursday, July 16, 2026- 9:00 a.m.***

***Heartland Park***

***200 Heartland Drive***

***Keysville, VA. 23947***

# South Central Workforce Development Board



SOUTH CENTRAL REGION

Thursday, January 15, 2026  
 Heartland Park  
 200 Heartland Drive, Keysville, VA 23947  
 9:00 a.m.

**Members Present:** Amelia- Faustine Dye; Brunswick- Buffy Allgood; Buckingham-Stephanie Coleman (Alt- Shannon Reed); Charlotte- Gary Walker, Keith Harkins (Alt- Matt Dunn); Cumberland- Liz Jamerson; Halifax- Jeremy Satterfield, Catherine Howard, Kimberly McIver, Elizabeth Smith; Lunenburg- Trisha Currin; Mecklenburg- Donnie Williams; Nottoway- None; Prince Edward- Margaret Taylor- Collins, Dana Knott, Asha Moses

**Members Absent:** Eric Napier, Mark Webb, Nathan Parker, Linda Eanes, Kelly Gunn, Buffy Allgood

Topic	Issues	Action	Follow Up
I. Welcome/Call to Order/Roll Call	None	Jeremy Satterfield-Chair called the meeting to order and the Executive Director called roll. A quorum was present.	None
II. Public Input	None	None	None
III. SCWDB Minutes: October 16, 2025	The minutes were reviewed.	Margaret Taylor-Collins made a motion to approved the minutes from the October 16, 2025 meeting. Faustine Dye seconded the motion and it was approved.	None
IV. Information Only: CLEO Minutes: October 24, 2025	The CLEO minutes were reviewed.	None	None

Topic	Issues	Action	Follow Up
V. WIOA PY 2024 Annual Report	Executive Director presented and reviewed with the board the PY 2024 WIOA Annual Report published by Virginia Works.	None	None
VI. Committee Reports	<p>A. Youth Committee-Liz Jamerson reviewed and discussed the Youth Committee report. Reviewed 2<sup>nd</sup> quarter reports, reviewed PY 2024 performance report. Reviewed and discussed 20% Work Experience Requirement currently at 26.79%. Reviewed and discussed quarterly youth surveys. Received updates on youth services provided along with work experience updates. Reviewed and discussed Youth outreach and engagement for the region.</p> <p>B. Policy/Oversight Committee- Terra Napier reviewed the committee report. Reviewed One-Stop and Youth 2<sup>nd</sup> Quarter Reports. Reviewed customer satisfaction survey for 2<sup>nd</sup> Quarter. Reviewed and discussed PY 2024 Performance report.</p> <p>C. Employment Enhancement Committee- Jeremy Satterfield reviewed the report. The board reviewed Business Solutions Teams reports for Lake Country, Halifax, and Heartland. Reviewed Employer Service Report. Reviewed 2<sup>nd</sup> quarter Employer</p>	None	None
		Gary Walker made a motion to approved SVCC Heavy Equipment Operator Training, Shannon Reed seconded the motion and it was approved.	Board Staff with input information in the ETPL Training Site and notify SVCC of the approval.

Topic	Issues	Action	Follow Up
	<p>Survey results along with employer services provided in the region. Reviewed and discussed SVCC Heavy Equipment training program and recommendation to the SCWDB for approval.</p> <p>D. Strategic Planning Committee- Donnie Williams reviewed the committee report. Reviewed convening of employers and outreach in the region. Reviewed and discussed the Strategic Plan and Local Plan goals.</p> <p>E. Executive Committee-Jeremy Satterfield reviewed the committee report and updates on expenditures, programs, grants, and performance. The committee reviewed PY 2024-2025 NOOs for the South Central Region. Discussed upcoming state monitoring. Reviewed and discussed the 40% training requirement and 20% Work Experience requirement. Reviewed and discussed grant awards and funding. Reviewed Adult Education RFP review requirements for the board and asked for volunteers from the board to review the RFP. Dana Knott and Faustine Dye volunteered to review the RFP.</p>	<p>None</p> <p>None</p> <p>None</p>	<p>None</p> <p>None</p> <p>The next meeting will be Thursday, April 16, 2026 at 9:00 AM location Heartland Park, Keysville, VA.</p>
<p>VI. Other/Adjourn</p>	<p>None- Meeting was adjourned with no other business.</p>	<p>None</p>	

# South Central Workforce Development Board

## CHIEF LOCAL ELECTED OFFICIALS

Friday, January 23, 2026

Heartland Park

200 Heartland Drive

Keyesville, Virginia 23947

9:00 a.m.

**Members Present:** Reggie Owens (Brunswick); Karl Carter (Buckingham); Landon Green (Charlotte); Robert Zava (Lunenburg); Judy Sheffield (Mecklenburg); Steve Bowen (Nottoway); Odessa Pride (Prince Edward)

**Members Absent:** Cumberland, Halifax, Amelia

**Others Present:** Terra Napier, SCWDB Executive Director

Topic-Revised Agenda	Issues	Action	Follow Up
I. Welcome/Call to Order/Introductions	None	Odessa Pride called the meeting to order. A quorum was present with 7 of the 10 counties attending.	None
II. Public Input	None	None	None
III. Election of Officers-Chair and Vice-Chair	Election among member of officers for Chair and Vice-Chair. The floor was opened for nominations.	Steve Bowen made a motion for Odessa Pride to be Chair. Robert Zava seconded the motion and it was approved.  Steve Bowen made a motion for Reggie Owens to be Vice-Chair. Landon Green seconded the motion and it was approved.	None



Topic-Revised Agenda	Issues	Action	Follow Up
	<p>F. Service Delivery Reports for 2<sup>nd</sup> Quarter- The service delivery reports for Workforce Centers and Youth Programs were reviewed by the Executive Director with members.</p> <p>G. PY 2024 4<sup>th</sup> Quarter Performance Report – The PY 2024 4<sup>th</sup> Quarter Performance Report was reviewed by the Executive Director with members.</p> <p>H. Board Nominations-Executive Director presented a board nomination to members.</p> <p>I. WIOA PY 2024 Annual Report- Executive Director reviewed Virginia Works PY 2024 Annual Report with members.</p>	<p>None</p> <p>None</p> <p>Landon Green made a motion to approve board nomination for Amanda Lee. Reggie Owens seconded the motion and it was approved.</p> <p>None</p>	<p>None</p> <p>None</p> <p>Executive Director will inform nominee of the approval.</p> <p>None</p>
VII. Other/Adjourn	None	As there was no further business, the meeting was adjourned on a motion by Steve Bowen and a second by Reggie Owens the motion carried.	Next Meeting scheduled for April 24, 2026 at 9:00 am

**Youth Committee**  
**Report to South Central Workforce Development Board**  
**April 16, 2026**

The **Mission** of the South Central Workforce Development Board Youth Programs is to inspire and assist our youth to overcome barriers, to acknowledge their accomplishments and create connections to empower them to be successful in continued education, the workforce and the community.

**Members:** Liz Jamerson, Chairman; Kevin Chandler, Vice-Chairman; Scott Critzer, Margaret Taylor-Collins, Linda Eanes, Asha Moses, Ann Nelson, Tiffany Russell, Buffy Allgood

**Meeting Date:** March 12, 2026

Agenda Items included:

1. Received updates on Youth Services Provided
2. Reviewed 3<sup>rd</sup> Quarter Report
3. Reviewed 20% Work Experience Requirement (Currently 29.38% as of January)
4. Reviewed and Discussed Youth Survey Results

**Action Items:**

1. Youth Program Renewal

Case Manager Assigned	County	Active Client Information				Active Client Information		New Active Client Registrations this Month
		Active Client Carry Over from Last Year as of July 1, 2024	New Active Client Registrations YTD (Cumulative)	*Closures YTD not yet in Follow-Up (Starting July 1, 2024)	Total Active Clients			
Katy Lockett	Amelia	1	1	1	0	0	0	
	Buckingham	1	1	1	0	0	0	
	Cumberland	1	1	1	0	0	0	
	Prince Edward	1	1	1	0	0	0	
Briana Smith	Brunswick	4	2	3	0	0	0	
	Mecklenburg	1	1	1	0	0	0	
	Northway	2	3	3	2	0	0	
	Charlotte	4	2	3	3	0	0	
	Halifax	1	1	1	1	0	0	
	Lunenburg	1	1	1	1	0	0	
<b>Totals</b>		<b>14</b>	<b>10</b>	<b>12</b>	<b>12</b>	<b>0</b>	<b>0</b>	

Case Manager Assigned	County	Closure - Exit Information				YTD Exit to No Placement/Transferred
		*Closures YTD	YTD Exit to Post-Secondary	YTD Exits to Military	YTD Exit to Employment	
Katy Lockett	Amelia	0				
	Buckingham	1			1	
	Cumberland	1				1
	Prince Edward	0				
	Brunswick	0				
Briana Smith	Mecklenburg	3			1	2
	Northway	0				
	Charlotte	3			3	
	Halifax	3			3	
	Lunenburg	1			1	
<b>Totals</b>		<b>12</b>	<b>0</b>	<b>0</b>	<b>9</b>	<b>3</b>

Case Manager Assigned	County	Follow Up Information				YTD Received Credential
		*Closures YTD Starting July 1, 2023	Carry Over Follow Up (Starting July 1, 2023)	30/60/90	Follow Up	
Katy Lockett	Amelia	0				
	Buckingham	1				
	Cumberland	1			1	
	Prince Edward	0				
Briana Smith	Brunswick	0	1			
	Mecklenburg	3	4	1	3	2
	Northway	0	1			
	Charlotte	3	2	1	6	5
	Halifax	3	0		6	1
	Lunenburg	1	2		2	1
<b>Totals</b>		<b>12</b>	<b>16</b>	<b>2</b>	<b>16</b>	<b>11</b>

\*\*\*REVIEW EVERY COLUMN NOT MARKED RED\*\*\*\*

OSY Monthly Report - Program Elements															
Case Manager Assigned	County	*YTD Labor Market Information	*YTD Financial Literacy	*YTD Leadership Development	YTD Tutoring, Study Skills, Dropout/Recovery	YTD Alternative Education/Drop out Recovery Services	YTD Paid/Unpaid Work Experience	YTD Occupational Skills Training	YTD Concurrent Workforce/Training Preparation activities	YTD Supportive Services	YTD OJT	YTD Follow Up Services	YTD Comprehensive Guidance and Counseling	YTD Entrepreneurial skills training	YTD Transitional Activities for Post-Secondary Education and Training
	Amelia	1	1	1				1							
	Buckingham														
	Cumberland														
	Prince Edward														
	Brunswick														
	Mecklenburg	2	2	2			1	2		2					
	Norfolk	1	1	1				1							
	Charlotte	3	8	8				6		3					
	Halifax	2	2	2			1	1		4					
	Lunenburg	1	1	1			1	1							
	Totals	10	15	15	0	0	3	12	0	9	0	0	0	0	0

mandatory services for all participants

WIOA Youth Training Information	YTD Total Registered (Counted Once)	YTD Number of Credentials	YTD Number of Courses	YTD Number of Employment	# of Related Employment	# of Non-Related Employment	Exited to Edu/Military	Exited with no placement/Transferred
Area of Services or Training	5	2	5	2	2			3
Not Enrolled in Training								
HVAC								
Powerline								
Work Experience	3	NA	1	1	1			
GED								
Information Technology	2		1	1		1		
Automotive								
CNA/Med Tech	5	1	1	1	1			
DIVERSION								
TDTS	4	4	4	4				
PACER	1	1	1	1		1		
Direct Tech	4	4	3	3	3			
<b>Total</b>	<b>24</b>	<b>12</b>	<b>12</b>	<b>9</b>	<b>7</b>	<b>2</b>	<b>0</b>	<b>3</b>

Not Enrolled in Training	TL, AW, AB, BS, AB	5
HVAC		
Powerline		
Work Experience	KC, MF, LR	3
GED		
Information Technology	AS, ZS	2
Automotive		
CNA/Med	JD, TM, CT, GF, MM	5
TDTS	CM, NB, SF, JW	4
DIVERSION		
PACER	RM	1
Direct Tech	EM, ST, JC, JR	4
<b>Total</b>		<b>24</b>

**Policy/Oversight Committee**  
**Report to South Central Workforce Development Board**  
Thursday, April 16, 2026

**Members: Catherine Howard, Margaret Taylor-Collins, Stephanie Coleman, Mark Webb**

**Meeting Date: Tuesday, April 7, 2026**

**3<sup>rd</sup> Quarter Reports Reviewed:**

- 1) Reviewed One-Stop 3<sup>rd</sup> Quarter Report
- 2) Reviewed Out of School Youth 3<sup>rd</sup> Quarter Report
- 3) Reviewed Customer Satisfaction Surveys
- 4) Reviewed PY 2024 Performance Report
- 5) Reviewed Draft Policy 1.3 Eligible Training Provider Certification

**Action Items:**

**Recommend Approval- Policy 1.3 Eligible Training Provider Certification**

**Virginia Career Works South Central Monthly Report**

	Active Client Carry over (7/1/25)	New Active Registrations YTD	New Active Registrations this Month	Closures YTD to Follow-up (Starting 7/1/25)	Active Clients	YTD Trade	Active Follow-up	YTD Credentials	YTD OJT/WE/Int	YTD Employed at Closure
<b>WIOA VCW Centers</b>										
<b>Adult Prog.</b>										
Keyssville	31	28	4	13	46		25	6		12
South Boston	18	19	0	11	26		17	5		9
Lake Country	15	20	3	12	23		16	9		11
<b>Total</b>	<b>64</b>	<b>67</b>	<b>7</b>	<b>36</b>	<b>95</b>	<b>0</b>	<b>58</b>	<b>20</b>	<b>0</b>	<b>32</b>
<b>DLW Prog.</b>										
Keyssville	3	0	0	2	1		4	2		2
South Boston	4	5	0	3	6		2	1		1
Lake Country	2	2	0	1	3		3	1		1
<b>Total</b>	<b>9</b>	<b>7</b>	<b>0</b>	<b>6</b>	<b>10</b>	<b>0</b>	<b>9</b>	<b>4</b>	<b>0</b>	<b>4</b>
<b>Grand Total</b>	<b>73</b>	<b>74</b>	<b>7</b>	<b>42</b>	<b>105</b>	<b>0</b>	<b>67</b>	<b>24</b>	<b>0</b>	<b>36</b>

**Customer Visits**

	July	August	1st Quarter	October	November	2nd Quarter	January	February	3rd Quarter	April	May	4th Quarter
Keyssville	13	7	24	8	6	16	6	4				
Lake Country	137	107	326	71	65	187	62	113				
South Boston	224	175	566	217	140	506	143	163				
<b>Total</b>	<b>374</b>	<b>289</b>	<b>916</b>	<b>296</b>	<b>211</b>	<b>709</b>	<b>211</b>	<b>280</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

\*\*\* Active Client Carry Over + New Active Client Registrations YTD - Exits YTD = Active Clients







PY 2024 State Level	ETA 9173 - Quarter 1		ETA 9173 - Quarter 2		ETA 9173 - Quarter 3		ETA 9173 - Quarter 4		PY 2024 - WIOA - ETA 9169 - Annual (Actual Unadjusted)	
	Quarter 1		Quarter 2		Quarter 3		Quarter 4 - PY Cumulative		PY 2024 - Annual (Actual Unadjusted)	
	Actual Performance	% of Negotiated Level	Actual Performance	% of Negotiated Level	Actual Performance	% of Negotiated Level	Actual Performance	% of Negotiated Level	Actual Performance	% of Negotiated Level
Employment 2nd Quarter after Exit	81.00%	98.8%	82.10%	100.1%	83.10%	101.3%	83.00%	101.22%	83.00%	101.22%
Employment 4th Quarter after Exit	83.60%	104.5%	83.10%	103.9%	82.10%	102.6%	82.10%	102.63%	82.30%	102.88%
Median Earnings 2nd Quarter after Exit	\$8,872.00	118.3%	\$8,836.00	117.8%	\$8,853.00	118.0%	\$9,033.00	120.44%	\$9,025.00	120.33%
Credential Attainment within 1 year	74.70%	99.6%	74.50%	99.3%	73.90%	98.5%	72.40%	96.53%	73.50%	98.00%
Measurable Skills Gain	37.90%	54.1%	61.00%	87.1%	65.60%	93.7%	75.30%	107.57%	78.10%	111.57%
<b>Dislocated Workers</b>										
Employment 2nd Quarter after Exit	86.00%	94.5%	85.80%	99.8%	85.50%	99.4%	85.30%	99.19%	85.30%	99.19%
Employment 4th Quarter after Exit	84.00%	91.0%	82.10%	97.7%	83.50%	99.4%	85.20%	101.43%	85.20%	101.43%
Median Earnings 2nd Quarter after Exit	\$9,500.00	99.1%	\$9,457.00	99.5%	\$9,822.00	103.4%	\$10,063.00	105.93%	\$10,063.00	105.93%
Credential Attainment within 1 year	73.00%	84.1%	65.50%	89.7%	67.90%	93.0%	66.90%	91.64%	68.10%	93.29%
Measurable Skills Gain	67.00%	60.7%	62.70%	93.6%	63.30%	94.5%	74.40%	111.04%	76.30%	113.88%
<b>Youth</b>										
Employment 2nd Quarter after Exit	77.00%	99.2%	79.50%	103.2%	80.10%	104.0%	80.10%	104.03%	80.20%	104.16%
Employment 4th Quarter after Exit	76.00%	109.2%	83.50%	109.9%	81.80%	107.6%	82.10%	108.03%	82.10%	108.03%
Median Earnings 2nd Quarter after Exit	\$4,500.00	124.4%	\$5,287.00	117.5%	\$5,337.00	118.6%	\$5,965.00	132.56%	\$5,968.00	132.62%
Credential Attainment within 1 year	68.50%	95.8%	71.60%	104.5%	75.50%	110.2%	71.30%	104.09%	71.50%	104.38%
Measurable Skills Gain	67.00%	48.7%	52.80%	78.8%	62.10%	92.7%	71.90%	107.31%	72.70%	108.51%
<b>PY 2024 LWDA 08</b>										
	LWDA 08	Quarter 1	Quarter 2	Quarter 3	Quarter 4 - PY Cumulative	Quarter 4 - PY Cumulative	Quarter 4 - PY Cumulative	Quarter 4 - PY Cumulative	PY 2024 - Annual (Actual Unadjusted)	PY 2024 - Annual (Actual Unadjusted)
		LWDA 08	LWDA 08	LWDA 08	LWDA 08	LWDA 08	LWDA 08	LWDA 08	LWDA 08	LWDA 08
<b>Adult</b>										
Employment 2nd Quarter after Exit	83.0%	80.4%	75.00%	90.4%	77.40%	93.3%	83.30%	100.36%	83.30%	100.4%
Employment 4th Quarter after Exit	83.0%	95.4%	91.30%	110.0%	89.70%	108.1%	89.40%	107.71%	89.40%	107.7%
Median Earnings 2nd Quarter after Exit	\$7,500	\$11,299.00	\$10,250.00	136.7%	\$10,476.00	139.7%	\$12,029.00	160.39%	\$12,029.00	160.4%
Credential Attainment within 1 year	75.00%	70.5%	75.00%	100.0%	78.70%	104.9%	76.40%	101.87%	76.40%	101.9%
Measurable Skills Gain	75.00%	28.8%	67.20%	89.6%	63.10%	84.1%	88.50%	118.00%	89.60%	119.5%
<b>Dislocated Workers</b>										
Employment 2nd Quarter after Exit	86.0%	96.9%	88.90%	103.4%	85.70%	99.7%	81.30%	94.53%	81.30%	94.5%
Employment 4th Quarter after Exit	85.0%	117.6%	85.70%	100.8%	76.90%	90.5%	81.30%	95.65%	81.30%	95.6%
Median Earnings 2nd Quarter after Exit	\$8,900	\$9,429.00	\$7,926.00	89.1%	\$10,249.00	115.2%	\$9,849.00	110.66%	\$9,849.00	110.7%
Credential Attainment within 1 year	74.0%	100.00%	50.00%	67.6%	50.00%	67.6%	50.00%	67.57%	60.00%	81.1%
Measurable Skills Gain	75.0%	60.7%	63.60%	84.8%	83.30%	111.1%	92.30%	123.07%	92.30%	123.1%
<b>Youth</b>										
Employment 2nd Quarter after Exit	80.0%	104.1%	78.60%	98.3%	78.90%	98.6%	80.00%	100.00%	80.00%	100.0%
Employment 4th Quarter after Exit	77.0%	86.6%	82.40%	107.0%	78.30%	101.7%	74.20%	96.36%	74.20%	96.4%
Median Earnings 2nd Quarter after Exit	\$4,200	\$5,968.00	\$5,120.00	121.9%	\$5,968.00	142.1%	\$5,544.00	132.00%	\$5,544.00	132.0%
Credential Attainment within 1 year	68.5%	100.00%	100.00%	146.0%	100.00%	146.0%	93.30%	136.20%	53.30%	136.2%
Measurable Skills Gain	70.0%	60.00%	83.30%	119.0%	77.80%	111.1%	100.00%	142.86%	100.00%	142.9%

# ETPL Policy 1.13 Update – Changes Summary

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South Central Workforce Development Board | Policy 1.13 | March 2026

## Purpose

Aligns SCWDB policy with Virginia Works and WIOA requirements to ensure compliance, consistency, and accountability.

## Key Changes

- State-led approval (Virginia Works now approves/manages ETPL)
- SCWDB provides local input within 90 days
- Stronger performance standards (employment, earnings, credentials)
- Annual reporting for ALL students (Deadline: August 1)
- Renewal every 2 years
- Defined violations and removal process
- Standardized appeals (Virginia Works → VBWD)
- Registered Apprenticeships auto-eligible (opt-in)

## Provider Requirements

- Align with in-demand occupations
- Ensure accessibility for individuals with barriers
- Report cost, credential, and performance data
- Submit SSNs for performance tracking

## Impact to SCWDB

- Reduced approval burden
- Increased oversight and monitoring role
- Focus on access, alignment, and informed customer choice

## Action Requested

ETPL Policy 1.13 Revision

**Employment Enhancement Committee**  
**Report to South Central Workforce Development Board**  
Thursday, April 16, 2026

**Meeting Date:** Wednesday, February 4, 2026

**Members:** Jeremy Satterfield-Chair, Trisha Currin, Kimberly McIvor, Elizabeth Smith, Eric Napier, Keith Harkins

Agenda Items:

1. Reviewed Business Solutions Team Reports
  - a. Lake Country
  - b. Halifax
  - c. Heartland
2. Reviewed 3<sup>rd</sup> Quarter Employer Survey Results

**Action Item:** None

### ***Lake Country Business Solutions Team***

- The Lake Country Business Services Team has been working on recruiting job seekers and employer services in Mecklenburg and Brunswick counties.
- We plan to continue the round table discussions with the list of businesses previously compiled by the team in the healthcare, manufacturing, IT, and logistics industries. These calls have been very productive and have given us some additional insight on topics such as workforce challenges, hiring, retention, and training needs, workplace readiness, and career pathways. We will be utilizing this information for our new strategic and local plans.
- Attended the South Hill Chamber of Commerce with a regional job fair and community resource fair on November 6, 2025, from 9-5pm. Assisting around 40 employers to fill their open positions and over 100 job seekers attended the event.
- Provided a hiring event for First Class Workforce Solutions on December 10, 2025. Three individuals were hired as a result of the event.

### ***Halifax Business Solutions Team***

- The team is currently assisting with employer outreach in Halifax County as well as working on promoting to employers BST services and job seeker placements.
- We plan to continue the round table discussions with the list of businesses previously compiled by the team in the healthcare, manufacturing, IT, and logistics industries. These calls have been very productive and have given us some additional insight on topics such as workforce challenges, hiring, retention, and training needs, workplace readiness, and career pathways. We will be utilizing this information for our new strategic and local plans.
- The VCW South Boston Center hosted Virginia State Police for informational sessions that were open to the public several times over the last few months. They are currently hiring in several of the surrounding counties as well as recruiting for their new pathway to trooper program. This program allows individuals to begin training at age 17.5.
- Assist with the Tri County Community Job Fair on November 12, 2025, at the Washington Coleman Community Center from 9 to 2.
- Attended the Futures Summit on November 18, 2025, that brought together leaders, data experts, and workforce innovators to explore the future of business, employment, and economic development.

### ***Heartland Business Solutions Team***

- The Heartland Business Solution Team has been working on promoting to employers BST services and job seeker placements. The team is making continuing contact with employers in the area by helping them with their hiring needs.
- We plan to continue the round table discussions with the list of businesses previously compiled by the team in the healthcare, manufacturing, IT, and logistics industries. These calls have been very productive and have given us some additional insight on topics such as workforce challenges, hiring, retention, and training needs, workplace readiness, and career pathways. We will be utilizing this information for our new strategic and local plans.
- Assisted with planning a hiring event for First Class Workforce Solution on January 29, 2026 at the Farmville Library from 10 to 2.
- Will be attending the Dillwyn Correctional Resource fair for returning citizens to inform them of services that they can receive from our career centers on February 17, 2026.

**STRATEGIC PLANNING COMMITTEE REPORT**  
**South Central Workforce Development Board**  
**Thursday, April 16, 2026**

**Meeting Date: March 9, 2026**

**Members:** Donnie Williams- Chairman; Buffy Allgood, Dana Knott, Faustine Dye, Margaret Taylor-Collins, Jeremy Satterfield, Stephanie Coleman

**Meeting Items Discussed:**

- 1) Discussed and reviewed Strategic Plan and Goals for South Central
  - a. Discussion high demand occupations and trainings
- 2) Discussed and reviewed Local Plan for South Central
  - a. Reviewed Goals and Objectives
  - b. Reviewed Outcome and Metrics

**Recommendations: None**

**Executive Committee**

**Report to the South Central Workforce Development Board**

**Thursday, April 16, 2026**

**Executive Committee:**

Jeremy Satterfield-Chair; Donnie Williams- Vice-Chair; Gary Walker-Treasurer; Stephanie Coleman; Liz Jamerson; Trisha Currin, Catherine Howard

**Items from the January 15, 2026 Meeting:**

1. Reviewed and Discussed Grant Opportunities
2. Reviewed and Discussed expenditures for all contracts, grants, and programs
3. Reviewed training expenditure and requirements
  - a. (40% Training Requirement= 37.65%) (20% Work Experience Requirement= 29.30%)
4. Discussed and Reviewed SCRC Grant Press Release
5. Discussed Adult Education Reviewer for RFP
6. Reviewed and Discussed WIOA PY 2024 Annual Report

**No Meeting February 2026**

**Items from the March 19, 2026 Meeting:**

1. Discussed Grant Opportunity Updates
2. Discussed Monitoring
3. Reviewed and Discussed expenditures for all contracts, grants, and programs for February and March
4. Reviewed training expenditure and requirements for February and March
  - a. (40% Training Requirement= 39.49%) (20% Work Experience Requirement= 29.38%)
5. Discussed Congressional Direct Spending Request
6. Reviewed Employer Led Training NOO

**Action Items:**

1. **OSO Contract Renewal**