

# South Central Workforce Development Board



SOUTH CENTRAL REGION

Thursday, April 24, 2026  
Heartland Park  
200 Heartland Drive, Keysville, VA 23947  
9:00 a.m.

**Members Present:** Amelia- Faustine Dye; Brunswick-none; Buckingham-Amanda Lee (Alt- Shannon Reed); Charlotte- Gary Walker, Cumberland- Liz Jamerson, Linda Eanes; Halifax- Jeremy Satterfield, Nathan Parker Catherine Howard, Kimberly McIver, Elizabeth Smith; Lunenburg- Trisha Currin; Mecklenburg- Donnie Williams; Nottoway- None; Prince Edward- Margaret Taylor-Collins, Dana Knott, Asha Moses, Mark Webb

**Members Absent:** Eric Napier, Catherine Howard, Kelly Gunn, Buffy Allgood, Keith Harkins

Topic	Issues	Action	Follow Up
I. Welcome/Call to Order/Roll Call	None	Jeremy Satterfield-Chair called the meeting to order and the Executive Director called roll. A quorum was present.	None
II. Public Input	None	None	None
III. SCWDB Minutes: January 15, 2026	The minutes were reviewed.	Margaret Taylor-Collins made a motion to approved the minutes from the January 15, 2026 meeting. Kimberly McIvor seconded the motion and it was approved.	None
IV. Information Only: CLEO Minutes: January 23, 2025	The CLEO minutes were reviewed.	None	None

Topic	Issues	Action	Follow Up
V. Program Updates	Executive Director presented and reviewed with the board the WIOA Impact report and success stories along with Grant Updates and performance.	None	None
VI. Committee Reports	<p>A. Youth Committee-Liz Jamerson reviewed and discussed the Youth Committee report. Reviewed 3<sup>rd</sup> quarter reports, reviewed PY 2024 performance report. Reviewed and discussed 20% Work Experience Requirement currently at 29.38%. Reviewed and discussed quarterly youth surveys. Received updates on youth services provided along with work experience updates. Reviewed and discussed Youth outreach and engagement for the region. Discussed the Youth Program Renewal, the SCWDB is currently operating the program.</p> <p>B. Policy/Oversight Committee- Terra Napier reviewed the committee report. Reviewed One-Stop and Youth 3<sup>rd</sup> Quarter Reports. Reviewed customer satisfaction survey for 3<sup>rd</sup> Quarter. Reviewed and discussed PY 2024 Annual Performance report. Discussed and reviewed the updated Policy 1.3 Eligible Training Provider Certification.</p>	<p>Liz Jamerson made a motion for the SCWDB to continue to operate the Youth Program. Margaret Taylor-Collins seconded the motion and it was approved.</p> <p>Dana Knott made a motion to approved the updated Policy 1.3 Eligible Training Provider Certification. Faustine Dye seconded the motion and it was approved.</p>	<p>None</p> <p>Executive Director will share updated policy.</p>

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VI. Other/Adjourn	<p>C. Employment Enhancement Committee- Jeremy Satterfield reviewed the report. The board reviewed Business Solutions Teams reports for Lake Country, Halifax, and Heartland. Reviewed Employer Service Report. Reviewed 3<sup>rd</sup> quarter Employer Survey results along with employer services provided in the region.</p>	None	None
	<p>D. Strategic Planning Committee- Donnie Williams reviewed the committee report. Reviewed convening of employers and outreach in the region. Reviewed and discussed the Strategic Plan and Local Plan goals.</p>	None	None
	<p>E. Executive Committee-Jeremy Satterfield reviewed the committee report and updates on expenditures, programs, grants, and performance. Discussed and reviewed state monitoring. Reviewed and discussed the 40% training requirement and 20% Work Experience requirement. Reviewed and discussed grant awards and funding. Reviewed and discussed the OSO contract renewal.</p>	<p>Margaret Taylor-Collins made a motion to approve and renew Southside Virginia Community College contract for the One-Stop Operator for another year. Mark Webb seconded the motion and it was approved.</p>	<p>Forward to CLEOs for approval.</p>
	<p>None- Meeting was adjourned with no other business.</p>	<p>Elizabeth Smith made a motion to adjourn the meeting. Donnie Williams seconded the motion and it was approved.</p>	<p>The next meeting will be Thursday, July 16, 2026 at 9:00 AM location Heartland Park, Keyesville, VA.</p>