South Central Workforce Development Board

CHIEF LOCAL ELECTED OFFICIALS

Friday, April 26, 2024

Heartland Park

200 Heartland Drive

Keysville, Virginia 23947

9:00 a.m.

**Members Present:** David Felts (Amelia); Reggie Owens, Leslie Weddington (Brunswick); Karl Carter (Buckingham); Dan Witt (Charlotte); Robert Zava (Lunenburg); Judy Sheffield (Mecklenburg); Steve Bowen (Nottoway); Odessa Pride (Prince Edward)

**Members Absent:** Halifax, Cumberland

**Others Present:** Terra Napier, SCWDB Executive Director

| **Topic-Revised Agenda** | **Issues** | **Action** | **Follow Up** |
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| I. Welcome/Call to OrderII. Public InputIII. Action on CLEO Minutes: January 26, 2024IV. Workforce Development Board Minutes-April 18, 2024 (Information only)V. Workforce Innovation and Opportunity ActVI. Other/Adjourn | NoneNoneSee Attachment A in Board Packet-CLEO Minutes for January 26, 2024.See Attachment B in Board Packet-SCWDB Minutes for April18, 20241. Expenditure Reports-See Attachment C in Board Packet – The 3rd Quarter expenditure reports were reviewed for all WIOA programs and grants.
2. Adult is currently at 44.5% training requirement.
3. Youth is currently at 26.1% Work Experience requirement.
4. Service Delivery Reports for 2nd Quarter- See Attachment D and E in the Board Packet. The service delivery reports were reviewed by the Executive Director.
5. PY 2023 2nd Quarter Performance Report-See Attachment F in the Board Packet-The current 2nd Quarter Performance Report was reviewed by the Executive Director.
6. Equal Opportunity Monitoring-See Attachment G- Executive Director reviewed the EO compliance review and corrective action plan.
7. PY 2024 State Allotment Projections-See Attachment H- Executive Director reviewed the estimated state allotments for WIOA Title I Programs for Virginia.
8. Virginia Career Works Lake Country Center-Executive Director informed the CLEOs that the current location/building has been sold and the SCWDB is currently looking for a new space for the VCW-Lake Country Center. The SCWDB is currently working with Southside Virginia Community College on the re-location to the Lake Country Advanced Knowledge Center in South Hill. Executive Director will keep CLEO’s updated on the transition.
9. One-Stop Operator Proposal/Contract- Executive Director informed the CLEOs the SCWDB voted to approve to award Southside Virginia Community College as the One-Stop Operator with a three-year term renewed annually.
10. Youth Program Renewal-Executive informed the CLEOs that the SCWDB voted to approve SCWDB to continue to operate the WIOA Title I Youth Program, CLEOs discussed the current operations.
11. Board Nominations- Executive Director reviewed with CLEOs renewal nomination forms for approval; Tina Wood-Mecklenburg, Gary Walker-Charlotte, Stephanie Coleman- Buckingham, Elizabeth Jamerson-Cumberland.
12. Virginia State Combined Plan- See Attachment I-Executive Director reviewed the Virginia State Combined Plan along with strategies and goals.

None | Odessa Pride called the meeting to order. A quorum was present with 8 of the 10 counties attending. NoneSteven Bowen made a motion to approve the minutes as presented of the January 26, 2024 meeting. Robert Zava seconded the motion and it was approved.NoneNoneNoneNoneNoneNoneNoneNoneKarl Carter made a motion to award Southside Virginia Community College the One-Stop Operator contract on a three-year term that will be renewed annually. Reggie Owens seconded the motion and it was approved.Odessa Pride made a motion to approve the SCWDB to continue to operate the WIOA Title I Youth Program. Robert Zava seconded the motion and it was approved. Steve Bowen made a motion to approve the SCWDB board renewal nomination forms for members Tina Wood, Gary Walker, Stephanie Coleman, and Elizabeth Jamerson. Robert ZV seconded the motion and it was approved. NoneAs there was no further business, the meeting was adjourned on a motion by Karl Carter and a second by Steve Bowen the motion carried. | NoneNoneNoneNoneNoneNoneNoneNoneNoneNoneNoneExecutive Director will inform SVCC.Executive Director will inform VCCS.Executive Director will inform members.NoneThe next meeting will be Friday, July 19, 2024 at 9:00 am Location: Heartland Park, Keysville, VA |