

**CHIEF LOCAL ELECTED OFFICIALS**  
**South Central Workforce Development Board**  
**Friday, January 24, 2025**  
**Heartland Business Park Conference Room**  
**200 Heartland Drive**  
**Keysville, VA 23947**  
**9:00 A.M.**

**AGENDA**

- |  |                               |
|--|-------------------------------|
| <b>I. Welcome/Call to Order</b>  | <b>Odessa Pride, Chairman</b> |
| <b>II. Public Input</b>  | <b>Odessa Pride</b>           |
| <b>III. Election of Officers- Chair &amp; Vice-Chair</b>                       | <b>Odessa Pride</b>           |
| <b>IV. Action on CLEO Minutes: October 25, 2024</b>                            | <b>Attachment A</b>           |
| <b>V. Workforce Development Board Minutes (Info Only)<br/>January 16, 2025</b> | <b>Attachment B</b>           |
| <b>VI. Workforce Innovation and Opportunity Act</b>                            | <b>Terra Napier</b>           |
| <b>a. Expenditure Reports/ Grants</b>  | <b>Attachment C</b>           |
| <b>b. PY 2024 Notice of Obligation (NOO)</b>                                   | <b>Attachment D</b>           |
| <b>c. Designation of Fiscal Agent</b>  |                               |
| <b>d. Service Delivery Reports for 2<sup>nd</sup> Quarter</b>                  |                               |
| <b>i. 1. Workforce Centers</b>   | <b>Attachment E</b>           |
| <b>ii. 2. Youth Program</b>  | <b>Attachment F</b>           |
| <b>e. PY 2024 1<sup>st</sup> Quarter Performance Report</b>                    | <b>Attachment G</b>           |
| <b>f. Board Nominations</b>  | <b>Attachment H</b>           |
| <b>g. American Job Center (AJC) Certifications</b>                             |                               |
| <b>h. Draft Strategic Plan</b>   |                               |
| <b>i. Draft Local Plan</b>   |                               |
| <b>VII. Other/Adjourn</b>  | <b>Odessa Pride</b>           |

**Next Meeting: April 25, 2025 @ 9:00 a.m.**

# South Central Workforce Development Board

## CHIEF LOCAL ELECTED OFFICIALS

Friday, October 25, 2024

Heartland Park

200 Heartland Drive

Keysville, Virginia 23947

9:00 a.m.

**Members Present:** David Felts (Amelia); Reggie Owens, Leslie Weddington (Brunswick); Karl Carter (Buckingham); Gary Walker, (Charlotte); Scott Simpson (Halifax); Robert Zava, Tracy Gee (Lunenburg); Alex Gottschalk (Mecklenburg); Steve Bowen (Nottoway); Odessa Pride (Prince Edward)

**Members Absent:** Cumberland

**Others Present:** Terra Napier, SCWDB Executive Director

ATTACHMENT A

Topic-Revised Agenda	Issues	Action	Follow Up
I. Welcome/Call to Order/Introductions	None	Odessa Pride called the meeting to order. A quorum was present with 9 of the 10 counties attending.	None
II. Public Input	None	None	None
III. Action on CLEO Minutes: July 29, 2024	Members reviewed the CLEO Minutes for July 29, 2024.	Gary Walker made a motion to approve the minutes as presented on July 29, 2024 meeting. Reggie Owens seconded the motion and it was approved.	None
IV. Workforce Development Board Minutes-October 17, 2024 (Information only)	SCWDB Minutes for October 17, 2024	None	None

Topic-Revised Agenda	Issues	Action	Follow Up
V. Workforce Innovation and Opportunity Act	<p>A. Expenditure Reports- The 4<sup>th</sup> Quarter expenditure reports were reviewed for all WIOA programs and grants.</p> <p>1. Youth Transfr VR Equipment Lease Renewal- Executive Director reviewed the lease renewal that was recommended by the Youth Committee and approved by the Executive Committee since the lease renewal needed to be renewed by September 30, 2024 and the grant to cover the costs of the equipment was no approved. The costs to the renewal was \$16,000 for the Youth Program and budget.</p> <p>B. AmeriCorps Grant- Executive Director reviewed the AmeriCorps Grant that was awarded to the South Central Region along with nine other Local Workforce Boards to make up the Rural Virginia Workforce Network. The grant is a planning grant at this time.</p> <p>C. Service Delivery Reports for 1<sup>st</sup> Quarter- The service delivery reports for Workforce Centers and Youth Programs were reviewed by the Executive Director with members.</p>	<p>None</p> <p>None</p> <p>None</p> <p>None</p>	<p>None</p> <p>None</p> <p>None</p> <p>None</p>

Topic-Revised Agenda	Issues	Action	Follow Up
	<p>D. PY 2024 Annual Performance Report – The PY 2024 Annual Quarter Performance Report was reviewed by the Executive Director with members.</p>	None	None
	<p>E. PY 2024-2025 WIOA Title I Performance Goals- Executive Director reviewed the PY 2024-2025 WIOA Title I Performance Goals with the members.</p>	None	None
	<p>F. WIOA Title I Program Waiver- Executive Director reviewed the WIOA Title I Program Waiver with the members. The waiver request for South Central has been approved and will no longer be done annually but has been extended until June 30, 2028.</p>	None	None
	<p>G. Board Nominations- Executive Director reviewed current Board nominations for Eric Napier, renewal membership, who represents labor and Linda Eanes, new membership, who represents CBO.</p>	<p>Robert Zava made a motion to approve board nominations and membership for Eric Napier and Linda Eanes. Reggie Owens seconded the motion and it was approved.</p>	<p>Executive Director will inform Eric Napier and Linda Eanes.</p>
	<p>H. Local Plan- Executive Director reviewed the local plan guidance, template, and submission date with members. Executive Director also completed local plan discussion with members including questionnaire on Workforce for the region. This included Workforce</p>	None	None

Topic-Revised Agenda	Issues	Action	Follow Up
VI. Other/Adjourn	<p>strengths, challenges, Workforce needs, and goals. Further information will be collected through surveys and local discussions around the region.</p> <p>None</p>	<p>As there was no further business, the meeting was adjourned on a motion by Reggie Owens and a second by Karl Carter the motion carried.</p>	<p>The next meeting will be Friday, January 24, 2025 at 9:00 am Location: Heartland Park, Keysville, VA</p>

# South Central Workforce Development Board



SOUTH CENTRAL REGION

Thursday, January 16, 2025  
 Heartland Park  
 200 Heartland Drive, Keysville, VA 23947  
 9:00 a.m.

**Members Present:** Amelia- Faustine Dye; Brunswick- Buffy Allgood; Buckingham-Stephanie Coleman; Charlotte- Gary Walker, Keith Harkins (Alt- Matt Dunn); Cumberland- Liz Jamerson; Halifax- Kimberly Melver, Elizabeth Smith; Lunenburg- Trisha Currin; Mecklenburg- Donnie Williams; Nottoway- None; Prince Edward- Margaret Taylor-Collins, Sherri McGuire (Alt- Dana Knott), Mark Webb

**Members Absent:** Jeremy Satterfield, Catherine Howard, Eric Napier, Asha Moses, Karen McGrath

ATTACHMENT B

Topic	Issues	Action	Follow Up
I. Welcome/Call to Order/Roll Call	None	Donnie Williams-Vice-Chair called the meeting to order and the Executive Director called roll. A quorum was present.	None
II. Public Input	None	None	None
III. SCWDB Minutes: October 17, 2024	The minutes were reviewed.	Elizabeth Smith made a motion to approve the minutes from the October 17, 2024 meeting. Mark Webb seconded the motion and it was approved.	None
IV. Information Only: CLEO Minutes: October 29, 2024	The CLEO minutes were reviewed.	None	None

Topic	Issues	Action	Follow Up
V. Committee Reports	<p>A. Youth Committee-Liz Jamerson reviewed and discussed the Youth Committee report. Reviewed 2<sup>nd</sup> quarter reports, reviewed PY 2024 1<sup>st</sup> Quarter performance report. Received updates on youth services provided along with work experience updates. Reviewed and discussed Youth outreach and engagement for the region.</p> <p>B. Policy/Oversight Committee- Terra Napier reviewed the committee report. Reviewed One-Stop and Youth 2<sup>nd</sup> Quarter Reports. Reviewed customer satisfaction survey for 2<sup>nd</sup> Quarter. Reviewed and discussed PY 2024 1<sup>st</sup> quarter performance report.</p> <p>C. Employment Enhancement Committee- Terra Napier reviewed the report. The board reviewed Business Solutions Teams reports for Lake Country, Halifax, and Heartland. Reviewed Employer Service Report. Reviewed 2<sup>nd</sup> quarter Employer Survey results along with employer services provided in the region.</p> <p>D. Strategic Planning Committee- Donnie Williams reviewed the committee report. Reviewed convening of employers and outreach in the region. Reviewed and discussed the draft Strategic Plan and draft Local Plan. The Strategic Planning committee</p>	<p>None</p> <p>None</p> <p>None</p> <p>Trisha Currin made a motion to approve the Draft Strategic Plan. Faustine Dye seconded the motion and it was approved.</p> <p>Liz Jamerson made a motion to approve the Draft Local Plan.</p>	<p>None</p> <p>None</p> <p>None</p> <p>Forward Draft Strategic Plan to CLEOs for approval.</p>

Topic	Issues	Action	Follow Up
	<p>recommended approval of the Draft Strategic Plan and Draft Local Plan to the SCWDB.</p> <p>E. Executive Committee-Donnie Williams reviewed the committee report and updates on expenditures, programs, grants, and performance. The committee reviewed PY 2024-2025 NOOs for the South Central Region. Reviewed and discussed AJC Center Certification. Discussed upcoming state monitoring and equal opportunity monitoring. Reviewed and discussed local area monitoring as an in-kind service. Reviewed and discussed WIOA Title I Adult and DLW Programs Waiver. Reviewed and discussed the 40% training requirement and 20% Work Experience requirement. Reviewed and discussed local plan and strategic plan.</p> <p>F. American Job Center (AJC) Certification Team – Margaret Taylor-Collins, Dana Knott, and Faustine Dye reviewed the report to the board on the certification of all three centers to the SCWDB. The team completed walk-throughs, staff interviews, reviewed evidence and documentation for all three centers for the certification process. The team recommends to the board that all three centers; South Boston-Comprehensive, Keyville-</p>	<p>Dana Knott seconded the motion and it was approved.</p> <p>None</p> <p>Stephanie Coleman made a motion that South Boston-Comprehensive, Keyville-Affiliate, and Lake Country-Affiliate be fully certified for the AJC Certification. Mark Webb seconded the motion and it was approved.</p>	<p>Forward Draft Local Plan to CLEOs for approval.</p> <p>None</p> <p>Forward AJC Certifications to CLEOs for approval.</p>



<b>Topic</b>	<b>Issues</b>	<b>Action</b>	<b>Follow Up</b>
VI. Other/Adjourn	<p>Affiliate, and Lake Country- Affiliate be fully certified.</p> <p>None- Meeting was adjourned with no other business.</p>	None	<p>The next meeting will be Thursday, April 17, 2025 at 9:00 AM location Heartland Park, Keysville, VA.</p>

**FOR THE MONTHS THRU DEC 2024**  
**WDB DISLOCATED**

**WDB ADMIN**

**WDB ADULT**

**WDB YOUTH OUT**

**AREA 8 WDB TOTAL**

	BUDGETED	EXPENSES	BALANCE	BUDGETED	EXPENSES	BALANCE	BUDGETED	EXPENSES	BALANCE
Operating Admin	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00		\$0.00
Personnel	\$68,920.00	\$25,960.00	\$41,960.00	\$96,841.00	\$31,941.28	\$64,899.72	\$85,343.58	\$22,632.46	\$62,711.12
Salary	\$20,250.00	\$9,667.34	\$10,582.66	\$34,898.00	\$11,954.74	\$22,943.26	\$28,165.00	\$8,528.67	\$19,636.33
Benefits		\$0.00		\$17,469.00	\$8,259.99	\$9,209.01	\$0.00	\$0.00	\$0.00
Career Ser. Salary				\$69,500.00	\$28,664.87	\$40,835.13	\$0.00	\$0.00	\$0.00
Career Ser. Benefits				\$26,891.00	\$11,379.74	\$15,511.26	\$0.00	\$0.00	\$0.00
Youth Salary							\$171,165.63	\$59,522.13	\$111,643.50
Youth Benefits							\$62,441.35	\$28,379.00	\$34,062.35
Total Personnel	\$89,170.00	\$36,627.34	\$52,542.66	\$174,328.54	\$70,196.96	\$104,131.58	\$347,115.56	\$119,062.26	\$228,053.30

Non-Personnel	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00		\$0.00
Advertising	\$1,996.91	\$407.29	\$1,589.62	\$850.00	\$357.52	\$492.48	\$1,862.00	\$367.07	\$1,494.93
Communication	\$23,000.00	\$10,325.00	\$12,675.00	\$1,325.00	\$192.00	\$1,133.00	\$1,539.00	\$196.50	\$1,342.50
Contractual Service	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00		\$0.00
Equipment	\$2,500.00	\$2,006.00	\$494.00	\$900.00	\$146.00	\$754.00	\$5,000.00	\$212.00	\$4,788.00
Insurance	\$1,500.00	\$357.51	\$1,142.49	\$1,000.00	\$297.85	\$702.15	\$1,500.00	\$302.10	\$1,197.90
Office Supplies	\$0.00		\$0.00	\$2,500.00	\$0.00	\$2,500.00	\$250.00	\$0.00	\$250.00
Outreach	\$2,300.00	\$900.00	\$1,400.00	\$2,000.00	\$768.00	\$1,232.00	\$2,250.00	\$786.00	\$1,464.00
Rent	\$0.00		\$0.00	\$0.00		\$0.00	\$1,000.00	\$0.00	\$1,000.00
Subscriptions	\$0.00		\$0.00	\$500.00	\$0.00	\$500.00	\$1,500.00	\$0.00	\$1,500.00
Staff Training	\$1,800.00	\$484.29	\$1,315.71	\$1,500.00	\$72.14	\$1,427.86	\$2,000.00	\$104.89	\$1,895.11
Staff Travel	\$1,000.00	\$237.63	\$762.37	\$1,000.00	\$182.18	\$817.82	\$1,000.00	\$205.54	\$794.46
Utilities	\$34,096.91	\$14,717.72	\$19,379.19	\$9,325.00	\$2,015.69	\$7,309.31	\$17,901.00	\$2,174.10	\$15,726.90
Total Non-Personnel	\$123,266.91	\$51,345.06	\$71,921.85	\$183,653.54	\$72,212.65	\$111,440.89	\$365,016.56	\$121,236.36	\$243,780.20

Total Operating	\$970,292.19	\$351,036.75	\$619,255.44	\$1,833,653.54	\$72,212.65	\$1,141,440.89	\$3,650,165.56	\$121,236.36	\$2,43,780.20
Participant Services	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00		\$0.00
St. Plan Project	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00		\$0.00
OJT	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00		\$0.00
Work Experience	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00		\$0.00
Supportive Services	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00		\$0.00
Core Services	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00		\$0.00
Intensive Services	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00		\$0.00
Needs Related Payment	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00		\$0.00
Total Customer Costs	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00		\$0.00
Total Detailed Expenditures	\$123,266.91	\$51,345.06	\$71,921.85	\$183,653.54	\$72,212.65	\$111,440.89	\$3,650,165.56	\$121,236.36	\$2,43,780.20

Total % Office Staff Spent	42%			36%			36%		
Total % Client Spent	#DIV/0!			#DIV/0!			#DIV/0!		
Total % Spent	42%			36%			36%		

BUDGET 2024-225  
JULY 1 - JUNE 30, 2025

KEYSVILLE ADULT

SOUTH BOSTON ADULT

FOR THE MONTHS THRU DEC 24  
SOUTH HILL ADULT

AREA 8 ADULT

	BUDGETED	EXPENSES	BALANCE	BUDGETED	EXPENSES	BALANCE	BUDGETED	EXPENSES	BALANCE
Operating Admin Personnel			\$0.00			\$0.00			
Salary	\$0.00	\$0.00	\$0.00	\$18,468.00	\$12,044.34	\$6,423.66	\$0.00	\$0.00	\$0.00
Benefits	\$0.00	\$0.00	\$0.00	\$7,182.00	\$4,487.59	\$2,694.41	\$0.00	\$0.00	\$18,468.00
Total Personnel	\$0.00	\$0.00	\$0.00	\$25,650.00	\$16,531.93	\$9,118.07	\$0.00	\$0.00	\$18,468.00
Non-Personnel									
Advertising	\$0.00	\$0.00	\$0.00	\$720.00	\$0.00	\$0.00	\$720.00	\$0.00	\$0.00
Communication	\$360.00	\$57.39	\$302.61	\$720.00	\$690.67	\$29.33	\$720.00	\$812.28	\$1,144.22
Contractual Service	\$400.00	\$271.33	\$128.67	\$400.00	\$344.66	\$55.34	\$400.00	\$212.67	\$1,200.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance	\$500.00	\$223.60	\$276.40	\$500.00	\$247.40	\$252.60	\$500.00	\$146.00	\$1,500.00
Office Supplies	\$500.00	\$2.59	\$497.41	\$3,000.00	\$337.21	\$2,662.79	\$500.00	\$2.00	\$3,417.80
Outreach	\$462.00	\$0.00	\$462.00	\$276.00	\$0.00	\$276.00	\$462.00	\$72.40	\$1,200.00
Rent	\$492.00	\$0.00	\$492.00	\$7,016.00	\$504.13	\$7,520.13	\$492.00	\$0.00	\$8,000.00
Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Travel	\$870.00	\$171.50	\$698.50	\$260.00	\$219.11	\$40.89	\$870.00	\$172.54	\$697.46
Utilities	\$500.00	\$0.00	\$500.00	\$1,000.00	\$1,607.81	(\$607.81)	\$500.00	\$0.00	\$2,000.00
Total Non-Personnel	\$4,084.00	\$726.41	\$3,357.59	\$13,172.00	\$2,942.73	\$10,229.27	\$4,444.00	\$513.33	\$17,700.00
Total Operating	\$4,084.00	\$726.41	\$3,357.59	\$38,822.00	\$19,474.66	\$19,347.34	\$4,444.00	\$513.33	\$47,350.00
Participant Services									
Career Services only	\$101.15	\$0.00	\$101.15	\$101.15	\$0.00	\$101.15	\$101.15	\$0.00	\$303.45
Career Services w/training	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	\$300.00
Supportive Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Occupational Skills	\$23,870.82	\$6,305.60	\$17,565.22	\$29,019.74	\$2,700.00	\$26,319.74	\$25,839.06	\$7,417.66	\$78,729.62
Non-ITA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
On-the-Job Training	\$2,224.00	\$0.00	\$2,224.00	\$8,888.00	\$0.00	\$8,888.00	\$8,888.00	\$6,187.49	\$20,000.00
Customized Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contract Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transitional Jobs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Registered Apprenticeship	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Incumbent Worker	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Remedial/Pre-Vocational	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Books,fees,travel,mat,etc	\$25,902.28	\$16,350.38	\$9,551.90	\$7,766.95	\$1,968.01	\$5,798.94	\$12,951.14	\$9,831.33	\$46,620.37
Certification Tests	\$1,866.66	\$740.00	\$1,126.66	\$1,866.66	\$0.00	\$1,866.66	\$1,866.66	\$740.00	\$5,599.98
Total Customer Costs	\$54,064.91	\$73,395.98	\$30,668.93	\$47,742.50	\$4,668.01	\$43,074.49	\$49,746.01	\$24,176.48	\$151,553.42
Total Detailed Expenditures	\$58,148.91	\$74,122.39	\$34,076.52	\$86,564.50	\$24,142.67	\$62,421.83	\$54,190.01	\$24,689.81	\$198,903.42
Total % Office Staff Spent		18%			57%			12%	
Total % Client Spent		43%			10%			49%	
Total % Spent		41%			28%			46%	

44%  
34%  
37%  
12%  
57%  
18%  
43%  
41%

KEYSVILLE DISLOCATED

SOUTH BOSTON DISLOCATED

FOR THE MONTHS THRU DEC 2024

SOUTH HILL DISLOCATED

AREA 8 DISLOCATED

	BUDGETED	EXPENSES	BALANCE	BUDGETED	EXPENSES	BALANCE	BUDGETED	EXPENSES	BALANCE
Operating Admin Personnel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Salary	\$0.00	\$0.00	\$0.00	\$8,087.51	\$4,512.49	\$0.00	\$0.00	\$8,087.51	\$4,512.49
Benefits	\$0.00	\$0.00	\$0.00	\$3,019.58	\$1,880.42	\$0.00	\$0.00	\$3,019.58	\$1,880.42
<b>Total Personnel</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$11,107.09</b>	<b>\$6,392.91</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$11,107.09</b>	<b>\$6,392.91</b>
Non-Personnel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Advertising	\$400.00	\$45.77	\$354.23	\$324.30	\$475.70	\$854.78	\$800.00	-\$54.78	\$854.78
Communication	\$300.00	\$220.00	\$80.00	\$212.67	\$287.33	\$353.33	\$500.00	\$146.67	\$920.66
Contractual Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$400.00	\$204.20	\$195.80	\$203.80	\$196.20	\$276.00	\$400.00	\$124.00	\$276.00
Insurance	\$312.50	\$2.13	\$310.37	\$1,875.00	\$1,677.10	\$311.17	\$3,125.00	\$1.33	\$311.17
Office Supplies	\$346.00	\$0.00	\$346.00	\$308.00	\$508.00	\$278.40	\$346.00	\$67.60	\$932.40
Outreach	\$430.50	\$0.00	\$430.50	\$6,139.00	-\$336.08	\$430.50	\$430.50	\$0.00	\$7,336.08
Rent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subscriptions	\$200.00	\$0.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$0.00	\$600.00
Staff Training	\$400.00	\$121.56	\$278.44	\$82.97	\$317.03	\$1,129.69	\$1,200.00	\$70.31	\$1,129.69
Staff Travel	\$500.00	\$0.00	\$500.00	\$691.01	\$308.99	\$500.00	\$500.00	\$0.00	\$1,308.99
Utilities	\$3,489.00	\$593.66	\$2,895.34	\$1,622.00	\$1,376.57	\$4,333.87	\$4,689.00	\$355.13	\$4,333.87
<b>Total Non-Personnel</b>	<b>\$3,489.00</b>	<b>\$593.66</b>	<b>\$2,895.34</b>	<b>\$12,483.66</b>	<b>\$16,638.34</b>	<b>\$4,333.87</b>	<b>\$4,689.00</b>	<b>\$355.13</b>	<b>\$4,333.87</b>
<b>Total Operating</b>	<b>\$3,489.00</b>	<b>\$593.66</b>	<b>\$2,895.34</b>	<b>\$29,122.00</b>	<b>\$12,483.66</b>	<b>\$4,333.87</b>	<b>\$4,689.00</b>	<b>\$355.13</b>	<b>\$4,333.87</b>
Participant Services	\$82.36	\$0.00	\$82.36	\$0.00	\$82.36	\$82.36	\$100.00	\$0.00	\$100.00
Career Services only	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00
Career Services w/training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supportive Services	\$7,846.63	\$500.70	\$7,345.93	\$25,833.21	\$25,833.21	\$13,429.00	\$15,639.00	\$2,210.00	\$13,429.00
Occupational Skills	\$0.00	\$0.00	\$0.00	\$4,042.17	\$4,042.17	\$6,001.22	\$6,001.22	\$0.00	\$6,001.22
Non-ITA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
On-the-Job Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Customized Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contract Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transitional Jobs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Registered Apprenticeships	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Incumbent Worker	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Remedial/Pre-Vocational	\$8,855.34	\$1,817.82	\$7,037.52	\$913.94	\$5,443.74	\$7,492.98	\$7,492.98	\$0.00	\$7,492.98
Books,fees,travel,mat,etc	\$840.12	\$0.00	\$840.12	\$0.00	\$840.12	\$840.12	\$840.12	\$0.00	\$840.12
Certification Tests	\$17,724.45	\$2,318.52	\$15,405.93	\$913.94	\$36,341.60	\$27,945.68	\$30,155.68	\$2,210.00	\$27,945.68
<b>Total Customer Costs</b>	<b>\$21,213.45</b>	<b>\$2,912.18</b>	<b>\$18,301.27</b>	<b>\$13,397.60</b>	<b>\$52,979.94</b>	<b>\$32,279.55</b>	<b>\$34,844.68</b>	<b>\$2,565.13</b>	<b>\$32,279.55</b>
<b>Total Detailed Expenditures</b>									
Total % Office Staff Spent		17%		43%			8%		30%
Total % Client Spent		13%		2%			7%		6%
Total % Spent		14%		20%			7%		15%

BUDGET 2024-2025  
 JULY-JUNE 2025

**OUT OF SCHOOL YOUTH THRU DEC 2024**

BUDGETED EXPENSES BALANCE

Operating

Personnel

Salary	\$0.00	\$0.00	\$0.00
Benefits	\$0.00	\$0.00	\$0.00
<b>Total Personnel</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Non-Personnel

Advertising	\$0.00	\$0.00	\$0.00
Communication	\$2,500.00	\$482.39	\$2,017.61
Contractual Service	\$22,000.00	\$2,781.93	\$19,218.07
Equipment	\$4,000.00	\$0.00	\$4,000.00
Insurance	\$2,000.00	\$123.00	\$1,877.00
Office Supplies	\$3,000.00	\$243.17	\$2,756.83
Rent	\$3,000.00	-\$360.09	\$3,360.09
Outreach	\$2,000.00	\$200.00	\$1,800.00
Subscriptions	\$0.00	\$0.00	\$0.00
Staff Training	\$2,000.00	\$0.00	\$2,000.00
Staff Travel	\$2,500.00	\$561.31	\$1,938.69
Utilities	\$2,000.00	\$784.90	\$1,215.10
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00

Total Non-Personnel

**\$45,000.00 \$4,816.61 \$40,183.39**

**Total Operating**

**\$45,000.00 \$4,816.61 \$40,183.39**

Participant Services

Tutoring, Study Skills, Training	\$2,000.00	\$0.00	\$2,000.00
WEX TRAVEL	\$20,000.00	\$2,520.00	\$17,480.00
Work Experience	\$63,670.46	\$40,287.70	\$23,382.76
Occupational Skill Training (OJTs)	\$10,000.00	\$0.00	\$10,000.00
Occupational Skill Training (ITAs)	\$30,000.00	\$1,340.39	\$28,659.61
Education Offered w/Workforce P	\$301.10	\$0.00	\$301.10
Leadership Development	\$2,500.00	\$667.60	\$1,832.40
Supportive Services	\$15,000.00	\$1,835.83	\$13,164.17
Adult Mentoring	\$0.00	\$0.00	\$0.00
Follow-Up Services	\$2,000.00	\$0.00	\$2,000.00
Comprehensive Guidance & Couns	\$0.00	\$0.00	\$0.00
Financial Literacy Education	\$1,000.00	\$0.00	\$1,000.00
Entrepreneurial Skills Training	\$2,036.00	\$0.00	\$2,036.00
Career Awareness/Counseling/Exp	\$6,500.00	\$0.00	\$6,500.00
Preparation/Transition to Post-Sec	\$1,000.00	\$0.00	\$1,000.00

Total Customer Costs

**\$156,007.56 \$46,651.52 \$109,356.04**

**Total Detailed Expenditures**

**\$201,007.56 \$51,468.13 \$149,539.43**

Total % Office Staff Spent

11%

Total % Client Spent

30%

Total % Spent

26%

## TICKET TO WORK THRU DEC 2024

Beginning Balance	\$107,083.12
Income	\$0.00
Total Income	<u>\$107,083.12</u>

### Expenditures

Salary/fringe	\$1,786.21
Office Material	\$47.98
Bonuses	\$8,000.00
Communication	\$0.00
Staff Travel	\$2.24
Total Expenditures	<u>\$9,836.43</u>

Balance	<u>\$97,246.69</u>
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November 6, 2024

Terra Bailey Napier  
South Central Workforce Development Board  
285-C George Washington HWY  
P.O. Box 580  
Charlotte Court House, VA 23923

Terra Bailey Napier:

Enclosed is a Workforce Innovation and Opportunity Act (WIOA) Notice of Obligation (NOO) authorizing your Local Workforce Development Area (LWDA) to spend its Adult and Dislocated Worker funds allocated to the LWDA for Program Year (PY) 2024. The NOO includes the FY 2025 portion of the Adult program and Dislocated Worker program funds.

Activities funded by this award are governed by the Workforce Innovation and Opportunity Act Title I Grant Agreement between the VDWD and the LWDA Grant Recipient. Under Section 133 of the WIOA, transfers up to 100% of funds between the Adult and Dislocated Worker funding streams may be authorized. The authorization to spend under this NOO will expire June 30, 2026.

In addition, please be advised that the Virginia Acts of Assembly 2015 session amended the Code of Virginia by adding Chapter 4.2 section 2.2-2472.2 establishing that, effective July 1, 2015, each local workforce development board shall allocate a minimum of 40 percent of WIOA Adult and Dislocated Worker funds to training services that lead to recognized postsecondary education and workforce credentials aligned with in-demand industry sectors or occupations in the local area or region. The VDWD has issued Virginia Workforce Letter #14-17, Change 3, available at [www.virginiacareerworks.com](http://www.virginiacareerworks.com), to provide guidance to local workforce development areas on the allowable training costs accruing to this requirement.

If you have any questions, please do not hesitate to contact Gladys Nieves, WIOA Title I Program Administrative Coordinator at (434) 978-8541 or [Gladys.Nieves@virginiaworks.gov](mailto:Gladys.Nieves@virginiaworks.gov).

Sincerely,



Nicole Overley  
Commissioner  
Virginia Department of Workforce Development and Advancement

Enclosure: Notice of Obligation



**VIRGINIA DEPARTMENT OF WORKFORCE DEVELOPMENT AND ADVANCEMENT**  
 2221 EDWARD HOLLAND DRIVE, SUITE 500  
 RICHMOND, VA 23230  
**WORKFORCE INNOVATION AND OPPORTUNITY ACT**

ISSUED BY: U. S. DEPARTMENT OF LABOR, EMPLOYMENT AND TRAINING ADMINISTRATION  
 PASS-THROUGH ENTITY: VIRGINIA DEPARTMENT OF WORKFORCE DEVELOPMENT AND ADVANCEMENT  
 ISSUE DATE: November 6, 2024

**PY 2024 NOTICE OF OBLIGATION**

NOO No.: LWDA 8-24-04  
 Program Code: 1800

Subrecipient: Charlotte County  
 DUNS #: 108252206  
 SAM Unique Entity ID: JN9QU4NAUSK9

<u>CFDA</u>	<u>Fund Type</u>	<u>Grant Award #</u>	<u>Effective Date</u>	<u>Prior Level</u>	<u>CHANGE</u>	<u>New Level</u>	<u>Total Formula Fund</u>
17.259	Youth Programs	24A55AY000108-01-00	4/1/2024	\$297,640	\$0	\$297,640	\$297,640
17.258	Adult Programs	24A55AT000085-01-00	7/1/2024	\$61,388	\$0	\$61,388	\$61,388
17.258	Adult Programs	24A55AT000085-01-02	10/1/2024	\$0	\$250,872	\$250,872	\$312,260
17.278	Dislocated Worker Programs	24A55AW000090-01-00	7/1/2024	\$48,099	\$0	\$48,099	\$48,099
17.278	Dislocated Worker Programs	24A55AW000090-01-02	10/1/2024	\$0	\$175,032	\$175,032	\$223,131
<u>Total All Programs</u>				<u>\$407,127</u>	<u>\$425,904</u>	<u>\$833,031</u>	<u>\$833,031</u>

For this subaward, the Subrecipient must adhere to: PY 24 WIOA Terms and Conditions, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards at 2 Code of Federal Regulations (CFR) Part 200, and U.S. Department of Labor exceptions codified at 2 CFR Part 2900. Administrative costs are limited to 10% of the funds allocated. The period of availability expires June 30, 2026.

Approved by:   
 COMMISSIONER  
 VIRGINIA DEPARTMENT OF WORKFORCE DEVELOPMENT AND ADVANCEMENT  
 Nicole.Overley@virginiaworks.gov

Date: 11/6/24

cc: South Central Workforce Development Board  
 Charlotte County Administrator's Office/Finance Director



Virginia Career Works South Central Monthly Report										
	Active Client Carry over (7/1/24)	New Active Client Registrations YTD	New Active Client Registrations this Month	Closures YTD to Follow-up (Starting 7/1/24)	Active Clients	YTD Trade	Active Follow-up	YTD Credentials	YTD OJT/WE/Int	YTD Employed at Closure
<b>WIOA VCW Centers</b>										
<b>Adult Prog.</b>										
Keysville	25	16	2	17	24		21	15		14
South Boston	23	11	2	16	18		21	14		13
Lake Country	14	11	0	6	19		12	2	1	6
<b>Total</b>	<b>62</b>	<b>38</b>	<b>4</b>	<b>39</b>	<b>61</b>	<b>0</b>	<b>54</b>	<b>31</b>	<b>1</b>	<b>33</b>
<b>DLW Prog.</b>										
Keysville	3	1	0	0	4		6			
South Boston	7	0	0	3	4		5	1		3
Lake Country	7	1	0	3	5		3	3		3
<b>Total</b>	<b>17</b>	<b>2</b>	<b>0</b>	<b>6</b>	<b>13</b>	<b>0</b>	<b>14</b>	<b>4</b>	<b>0</b>	<b>6</b>
<b>Grand Total</b>	<b>79</b>	<b>40</b>	<b>4</b>	<b>45</b>	<b>74</b>	<b>0</b>	<b>68</b>	<b>35</b>	<b>1</b>	<b>39</b>

Customer Visits	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter
	July	August	September	October	November	December	January	February	March	April
Keysville	7	10	24	5	5	16				
Lake Country	123	92	301	123	70	279				
South Boston	223	132	488	198	200	549				
<b>Total</b>	<b>353</b>	<b>234</b>	<b>813</b>	<b>326</b>	<b>275</b>	<b>844</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

\*\*\* Active Client Carry Over + New Active Client Registrations YTD - Exits YTD = Active Clients

Monthly Report December 2024 Keysville Training Services

	YTD	YTD	YTD	YTD	Number of	Number of
	Total	Number	Number of	Number of	Related	Non-Related
<b>*Area of Services or Training</b>	Registered	Credentials	Closures	Employment	Employment	Employment
Administation of Justice	1	1	1			
Business MGMT						
Career Switcher	1					
Corrections						
CNA						
Diesel Tech	1					
Electrical						
LPN	9					
OJT						
Medical Assistant	1	1	1	1		1
Powerline	3	2	2	2	2	
RN	17	7	7	7	7	
Truck Driving	7	4	4	4	3	1
Welding	1					
HVAC						
Pharmacy Technician	1	0	1	0	0	0
Phlebotomy	1	0	1	0	0	0
IT Academy	1					
<b>Subtotals</b>	<b>44</b>	<b>15</b>	<b>17</b>	<b>14</b>	<b>12</b>	<b>2</b>
Career Services only	1					
<b>Grand Total</b>	<b>45</b>	<b>15</b>	<b>17</b>	<b>14</b>	<b>12</b>	<b>2</b>
<b>* Training based on customer choice, occupations in demand, assessments, and potential to succeed</b>						

Monthly Report November 2024 South Boston Training Services

	YTD Total	YTD Number Credentials	YTD Number of Closures	YTD Number of Employment	Number of Related Employment	Number of Non-Related Employment
*Area of Services or Training	Registered	Credentials	Closures	Employment	Employment	Employment
Administration of Justice						
Business Management						
Crane Operator	1	1	1	1	1	
Cardio-Phlebotomy						
Certified Nurse Aide	6	1	1	1	1	
Cyber Security AAS						
Diesel Mechanic	1	1	1	1	1	
HVAC	4	4	4	3	3	
IT Academy	4	1	1	1	1	
LPN	3					
Medical AST	1					
Medical Assistant Medical Solutions Academy	4	1	1	1	1	
Medical Office Medical Solutions Academy	1					
Medical Office MedCerts						
Networking						
OJT						
Registered Nurse	5		2	2		2
Phlebotomy	3	1	1	1	1	
TDTS	7	5	6	5	4	1
Welding						
Subtotals	40	15	18	16	13	3
Career Services only	1		1			
Grand Total	41	15	19	16	13	3

\* Training based on customer choice, occupations in demand, assessments, and potential to succeed

Monthly Report November 2024 Lake Country Training Services

	YTD	YTD	YTD	YTD	Number of	Number of
	Total	Number	Number of	Number of	Related	Non-Related
*Area of Services or Training	Registered	Credentials	Closures	Employment	Employment	Employment
Business Management	1					
Certified Nurse Aide	4	1	2	2	1	1
CITE						
Heating and Air Conditioning	1					
Information Systems Technology	1					
Licensed Practical Nurse	6					
OJT	1		1	1	1	
Powerline Worker	1	1	1	1	1	
Registered Nurse	3					
TDTS-Truck Driver Training School	7		2	2	1	1
Medical AST	2	1	1	1	1	
Pharmacy Technician						
Temp Taker						
Welding						
Clinical medical assistant	3					
Diesel Tech						
Cybersecurity	2	1	1	1	1	
Fiber Instalation	1	1	1	1	1	
<b>Subtotals</b>	<b>33</b>	<b>5</b>	<b>9</b>	<b>9</b>	<b>7</b>	<b>2</b>
Career Services only						
<b>Grand Total</b>	<b>33</b>	<b>5</b>	<b>9</b>	<b>9</b>	<b>7</b>	<b>2</b>

\* Training based on customer choice, occupations in demand, assessments, and potential to succeed



OSY Monthly Report - Program Elements

Case Manager Assigned	County	*YTD Labor Market Information	*YTD Financial Literacy	*YTD Leadership Development	YTD Tutoring, Study Skills, Dropout/Recovery	YTD Alternative Education/Drop out/Recovery Services	YTD Paid/Unpaid Work Experience	YTD Occupational Skills Training	YTD Concurrent Workforce/Training Preparation activities	YTD Supportive Services	YTD OJT	YTD Follow Up Services	YTD Comprehensive Guidance and Counseling	YTD Entrepreneurial skills training	YTD Transitional Activities for Post-Secondary Education and Training
Michael Justice	Amelia														
	Buckingham														
	Cumberland														
	Prince Edward						1			1					
	Stratford														
	Westmoreland														
Lake County	Mecklenburg	5	2	5			2	2		4					
	Notroway														
Alana Reid	Charlotte							2		1					
	Halifax	2	1	1			2			2					
	Lunenburg						1			1					
Totals	Totals	6	3	6	0	0	6	4	0	9	0	0	0	0	0

WIOA Youth Training Information	YTD Total Registered (Counted Once)	YTD Number of Credentials	YTD Number of Closures	YTD Number of Employment	# of Related Employment	# of Non-Related Employment	Exited to Edu/Military	Exited with no placement/Transferred
Area of Services or Training								
Not Enrolled in Training								
HVAC	2	3	2	2	2			2
Powerline	1	1	3					1
Work Experience	6	NA	2	1	1			1
GED	1							
Information Technology	3							
Automotive	1	1	1					1
CNA	2			1	1			
Diversation	2							
TDOTS	1	1	1	1	1			
Total	22	6	10	6	5	0	0	5

		ETA 9173 - Quarter 1	
PY 2024		Quarter 1	
State Level		State Level	
Adult	PY 24 Negotiated Level	Actual Performance	% of Negotiated Level
Employment 2nd Quarter after Exit	82.00%	81.00%	98.8%
Employment 4th Quarter after Exit	80.00%	83.60%	104.5%
Median Earnings 2nd Quarter after Exit	\$7,500.00	\$8,872.00	118.3%
Credential Attainment within 1 year	75.00%	74.70%	99.6%
Measurable Skills Gain	70.00%	37.90%	54.1%
<b>Dislocated Workers</b>			
Employment 2nd Quarter after Exit	86.00%	81.30%	94.5%
Employment 4th Quarter after Exit	84.00%	76.40%	91.0%
Median Earnings 2nd Quarter after Exit	\$9,500.00	\$9,415.00	99.1%
Credential Attainment within 1 year	73.00%	61.40%	84.1%
Measurable Skills Gain	67.00%	40.70%	60.7%
<b>Youth</b>			
Employment 2nd Quarter after Exit	77.00%	76.40%	99.2%
Employment 4th Quarter after Exit	76.00%	83.00%	109.2%
Median Earnings 2nd Quarter after Exit	\$4,500.00	\$5,600.00	124.4%
Credential Attainment within 1 year	68.50%	65.60%	95.8%
Measurable Skills Gain	67.00%	32.60%	48.7%
PY 2024		Quarter 1	
LWDA 08		LWDA 08	
Adult	PY 24 Negotiated Level	Actual Performance	% of Negotiated Level
Employment 2nd Quarter after Exit	83.0%	66.70%	80.4%
Employment 4th Quarter after Exit	83.0%	79.20%	95.4%
Median Earnings 2nd Quarter after Exit	\$7,500	\$11,299.00	150.7%
Credential Attainment within 1 year	75.00%	52.90%	70.5%
Measurable Skills Gain	75.00%	21.60%	28.8%
<b>Dislocated Workers</b>			
Employment 2nd Quarter after Exit	86.0%	83.30%	96.9%
Employment 4th Quarter after Exit	85.0%	100.00%	117.6%
Median Earnings 2nd Quarter after Exit	\$8,900	\$9,429.00	105.9%
Credential Attainment within 1 year	74.0%	100.00%	135.1%
Measurable Skills Gain	75.0%	45.50%	60.7%
<b>Youth</b>			
Employment 2nd Quarter after Exit	80.0%	83.30%	104.1%
Employment 4th Quarter after Exit	77.0%	66.70%	86.6%
Median Earnings 2nd Quarter after Exit	\$4,200	\$5,968.00	142.1%
Credential Attainment within 1 year	68.5%	100.00%	146.0%
Measurable Skills Gain	70.0%	60.00%	85.7%





# NOMINATION FORM

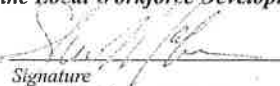
<b>1-Name (First, MI, Last)</b> Buffy G. Allgood		<b>2-LWDA #</b> 8		<b>3-Date</b> 01/09/2025	
<b>4-Street Address</b> 112 E. Third Ave.			<b>13-Nominee Characteristics</b>		
<b>5-City</b> Alberta		<b>6-County</b> Brunswick		Gender: Male <input type="checkbox"/> Female	
<b>7-State</b> Virginia		<b>8-ZIP</b> 23821		<input checked="" type="checkbox"/> Race:	
<b>9-Home Phone (include area code)</b> 804-400-4057		<b>10-Work Phone (include area code)</b> 434-949-1090		White <input checked="" type="checkbox"/> Black <input type="checkbox"/>	
<b>11-FAX</b> 434-949-7863		<b>12-E-Mail</b> Buffy.allgood@southside.edu		Hispanic <input type="checkbox"/> Amer. Indian <input type="checkbox"/>	
<b>15-LWDA Name</b> South Central			<b>14-Recommended for (see section number)</b>		
<b>16-Labor/ CBO/ Apprenticeship Representative</b>			16- Labor/ CBO/ Apprenticeship <input type="checkbox"/>		
Title _____ Labor <input type="checkbox"/> CBO <input type="checkbox"/> Registered Apprenticeship <input type="checkbox"/>			17-Private Sector (Business) <input type="checkbox"/>		
			18-Education <input checked="" type="checkbox"/>		
<b>17-Private Sector (Business) Representative</b>			19-VEC <input type="checkbox"/>		
Title _____ Business _____ Type of Business _____			20-Economic Development <input type="checkbox"/>		
			21-VDARS/VDBVI <input type="checkbox"/>		
<b>18-Education Representative</b>			22-DSS <input type="checkbox"/>		
Title <u>Regional Adult Education Program Manager</u> Institution <u>Southside Virginia Community College</u> Title II <input checked="" type="checkbox"/> Community College <input type="checkbox"/> Career & Technical Education <input type="checkbox"/>			23-Optional/Other <input type="checkbox"/>		
<b>20-Economic Development Representative</b>			<b>19-VEC Representative</b>		
Title _____			Title _____		
<b>24-Nominator</b>			<b>21-VDARS/VDBVI Representative</b>		
I hereby recommend the above-named person for membership on the Local Workforce Development Board.  _____ 1.14.2025 Date			Title _____		
Dr. Keith Harkins Printed/Typed Name & Title of Nominator Southside Virginia Community College Nominator Organization 434-949-1000 434-949-7863 Phone FAX keith@harkins@southside.edu Email			<b>22-DSS Representative</b>		
			Title _____		
			<b>23-Optional/ Other Representative</b>		
			Title _____ Agency _____		
			<b>25-Action by Chief Elected Official</b>		
			Subject to certification required by Section 107 of the Workforce Innovation and Opportunity Act of 2014 and Policy 200-04 (2016) (Revised July 1, 2016) of the Virginia Board for Workforce Development, the person nominated herein has been duly appointed to the Local Workforce Development Board by the Chief Elected Officials. Term of Appointment: From <u>02/01/2025</u> To <u>01/31/2027</u>		
			Signature of Chief Elected Official _____ Date _____		



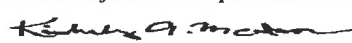
# NOMINATION FORM

<b>1-Name (First, MI, Last)</b> Faustine Byard-Dye		<b>2-LWDA # 8</b>		<b>3-Date</b> 01/16/2025	
<b>4-Street Address</b> PO Box 21			<b>13-Nominee Characteristics</b> Gender: Male <input type="checkbox"/> Female <input type="checkbox"/> Race: White <input type="checkbox"/> Black <input type="checkbox"/> Hispanic <input type="checkbox"/> Amer. Indian <input type="checkbox"/> Native Alaskan <input type="checkbox"/> Asian <input type="checkbox"/> Pacific Islander <input type="checkbox"/> Other <input type="checkbox"/>		
<b>5-City</b> Amelia		<b>6-County</b> Amelia			
<b>7-State</b> Virginia		<b>8-ZIP</b> 23002			
<b>9-Home Phone (include area code)</b> 804-852-7078		<b>10-Work Phone (include area code)</b> 804-608-0230			
<b>11-FAX</b> 877-852-7078		<b>12-E-Mail</b> Bvebiz9@gmail.com	<b>14-Recommended for (see section number)</b> 16- Labor/ CBO/ Apprenticeship <input type="checkbox"/> 17-Private Sector (Business) <input type="checkbox"/> 18-Education <input type="checkbox"/> 19-VEC <input type="checkbox"/> 20-Economic Development <input type="checkbox"/> 21-VDARS/VDBVI <input type="checkbox"/> 22-DSS <input type="checkbox"/> 23-Optional/Other <input type="checkbox"/>		
<b>15-LWDA Name</b> South Central					
<b>16-Labor/ CBO/ Apprenticeship Representative</b>					
Title Labor <input type="checkbox"/> CBO <input type="checkbox"/> Organization Registered Apprenticeship <input type="checkbox"/>					
<b>17-Private Sector (Business) Representative</b>			Yes      No Minority-Owned Business <input type="checkbox"/> <input type="checkbox"/> Female-Owned Business <input type="checkbox"/> <input type="checkbox"/> Urban <input type="checkbox"/> Suburban <input type="checkbox"/> Rural <input type="checkbox"/> Number of Employees _____		
Title      Owner/Tax Accountant _____ Business      Professional Tax & Finance _____ Type of Business _____					
<b>18-Education Representative</b>			<b>19-VEC Representative</b>		
Title _____ Institution _____ Title II <input type="checkbox"/> Community College <input type="checkbox"/> Career & Technical Education <input type="checkbox"/>			Title _____		
<b>20-Economic Development Representative</b>			<b>21-VDARS/VDBVI Representative</b>		
Title _____			Title _____ <b>22-DSS Representative</b> Title _____		
<b>24-Nominator</b>			<b>23-Optional/ Other Representative</b>		
<i>I hereby recommend the above-named person for membership on the Local Workforce Development Board.</i> _____ <small>Signature</small> <small>Date</small> 1/16/25 <b>Faustine Byard-Dye</b> <small>Printed/Typed Name &amp; Title of Nominator</small> Professional Tax & Finance <small>Nominator Organization</small> 804-608-0230      877-203-2499 <small>Phone</small> <small>FAX</small> Dyebiz9@gmail.com <small>Email</small>			Title _____ Agency _____		
			<b>25-Action by Chief Elected Official</b>		
			Subject to certification required by Section 107 of the Workforce Innovation and Opportunity Act of 2014 and Policy 200-04 (2016) (Revised July 1, 2016) of the Virginia Board for Workforce Development, the person nominated herein has been duly appointed to the Local Workforce Development Board by the Chief Elected Officials. Term of Appointment:      From 02/01/2025      To      01/31/2027		
			_____ <small>Signature of Chief Elected Official</small> <small>Date</small>		

# NOMINATION FORM

<b>1-Name (First, MI, Last)</b> Dana Knott		<b>2-LWDA # 8</b>	<b>3-Date 11/26/24</b>
<b>4-Street Address</b> 315 West Third Street		<b>13-Nominee Characteristics</b>	
<b>5-City</b> Farmville		<b>Gender:</b> Male <input type="checkbox"/> Female <input checked="" type="checkbox"/> Other <input type="checkbox"/>	
<b>6-County</b> Prince Edward		<b>Race:</b> (more than one may be checked) White <input checked="" type="checkbox"/> Black <input type="checkbox"/> Asian <input type="checkbox"/>	
<b>7-State</b> Virginia		Amer. Indian or Native Alaskan <input type="checkbox"/>	
<b>8-ZIP</b> 23901		Native Hawaiian or Pacific Islander <input type="checkbox"/>	
<b>9-Home Phone (include area code)</b> 434-395-2086		<b>Ethnicity:</b> Hispanic, Latino, or Spanish origin? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
<b>10-Work Phone (include area code)</b> 434-395-2086		<b>14-Recommended for (see section number)</b>	
<b>11-FAX</b>		<b>16- Labor/ CBO/ Apprenticeship</b> <input type="checkbox"/>	
<b>12-E-Mail</b> knott		<b>17-Private Sector (Business)</b> <input type="checkbox"/>	
<b>15-LWDA Name</b> South Central		<b>18-Education</b> <input type="checkbox"/>	
<b>16-Labor/ CBO/ Apprenticeship Representative</b>		<b>19-VEC</b> <input type="checkbox"/>	
<i>Title</i> _____ <i>Organization</i> _____		<b>20-Economic Development</b> <input checked="" type="checkbox"/>	
Labor <input type="checkbox"/> CBO <input type="checkbox"/> Registered Apprenticeship <input type="checkbox"/>		<b>21-VDARS/VDBVI</b> <input type="checkbox"/>	
<b>17-Private Sector (Business) Representative</b>		<b>22-DSS</b> <input type="checkbox"/>	
Title _____		<b>23-Optional/Other</b> <input type="checkbox"/>	
Business _____		Yes No	
Type of Business _____		Minority-Owned Business <input type="checkbox"/> <input type="checkbox"/>	
<b>18-Education Representative</b>		Female-Owned Business <input type="checkbox"/> <input type="checkbox"/>	
Title _____		Urban <input type="checkbox"/> Suburban <input type="checkbox"/> Rural <input type="checkbox"/>	
Institution _____		Number of Employees _____	
Title II <input type="checkbox"/> Community College <input type="checkbox"/> CTE <input type="checkbox"/>		<b>19-VEC Representative</b>	
<b>20-Economic Development Representative</b>		Title _____	
Title <u>Director – Central Region - Longwood University-SBDC</u>		<b>21-VDARS/VDBVI Representative</b>	
<b>24-Nominator</b>		Title _____	
<i>I hereby recommend the above-named person for membership on the Local Workforce Development Board.</i>		<b>22-DSS Representative</b>	
 _____		Title _____	
Date <u>11-26-24</u>		<b>23-Optional/ Other Representative</b>	
Signature <u>Sheri McGuire, AVP - Community/Economic Development</u>		Title _____	
Printed/Typed Name & Title of Nominator <u>Longwood University</u>		Agency _____	
Nominator Organization <u>434-395-2360</u>		<b>25-Action by Chief Elected Official</b>	
Phone <u>mcguiresr@longwood.edu</u> FAX _____		Subject to certification required by Section 107 of the Workforce Innovation and Opportunity Act of 2014 and Policy 20-02 of the Virginia Board for Workforce Development, the person nominated herein has been duly appointed to the Local Workforce Development Board by the Chief Elected Officials.	
Email _____		Term of Appointment: From 07/01/2023 ___ To 06/30/2025 ___	
		Signature of Chief Elected Official _____ Date _____	

# NOMINATION FORM

<b>1-Name (First, MI, Last)</b> Kimberly A McIvor		<b>2-LWDA # 8</b>	<b>3-Date 10/25/2024</b>
<b>4-Street Address</b> 2506 Houghton Ave.		<b>13-Nominee Characteristics</b>	
<b>5-City</b> South Boston	<b>6-County</b> Halifax	<b>Gender:</b> Male <input type="checkbox"/> Female <input checked="" type="checkbox"/> Other <input type="checkbox"/>	
<b>7-State</b> Virginia	<b>8-ZIP</b> 24592	<b>Race:</b> (more than one may be checked) White <input type="checkbox"/> Black <input checked="" type="checkbox"/> Asian <input type="checkbox"/> Amer. Indian or Native Alaskan <input type="checkbox"/> Native Hawaiian or Pacific Islander <input type="checkbox"/>	
<b>9-Home Phone (include area code)</b> 434-426-9261	<b>10-Work Phone (include area code)</b> 434-329-2439	<b>Ethnicity:</b> Hispanic, Latino, or Spanish origin? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
<b>11-FAX</b> 434-572-8330	<b>12-E-Mail</b> Kimberly.mcivor@virginiaworks.gov	<b>14-Recommended for (see section number)</b>	
<b>15-LWDA Name</b> South Central		<b>16-Labor/ CBO/ Apprenticeship</b> <input type="checkbox"/>	
<b>16-Labor/ CBO/ Apprenticeship Representative</b>		<b>17-Private Sector (Business)</b> <input type="checkbox"/>	
<i>Title</i> _____ <i>Organization</i> _____		<b>18-Education</b> <input type="checkbox"/>	
Labor <input type="checkbox"/> CBO <input type="checkbox"/> Registered Apprenticeship <input type="checkbox"/>		<b>19-VEC</b> <input type="checkbox"/>	
<b>17-Private Sector (Business) Representative</b>		<b>20-Economic Development</b> <input type="checkbox"/>	
Title _____		<b>21-VDARS/VDBVI</b> <input type="checkbox"/>	
Business _____		<b>22-DSS</b> <input type="checkbox"/>	
Type of Business _____		<b>23-Optional/Other – Virginia Works</b> <input checked="" type="checkbox"/>	
		Yes      No Minority-Owned Business <input type="checkbox"/> <input type="checkbox"/> Female-Owned Business <input type="checkbox"/> <input type="checkbox"/> Urban <input type="checkbox"/> Suburban <input type="checkbox"/> Rural <input type="checkbox"/> Number of Employees _____	
<b>18-Education Representative</b>		<b>19-VEC Representative</b>	
Title _____		Title _____	
Institution _____			
Title II <input type="checkbox"/> Community College <input type="checkbox"/> CTE <input type="checkbox"/>			
<b>20-Economic Development Representative</b>		<b>21-VDARS/VDBVI Representative</b>	
Title _____		Title _____	
		<b>22-DSS Representative</b>	
		Title _____	
<b>24-Nominator</b>		<b>23-Optional/ Other Representative</b>	
I hereby recommend the above-named person for membership on the Local Workforce Development Board.   10/25/2024		Title <u>Workforce Services District Manager – South Central</u>  Agency <u>DWDA – Virginia Works</u>	
Signature _____ Date _____ Kimberly McIvor, Workforce Services District Manager – South Central Printed/Typed Name & Title of Nominator		<b>25-Action by Chief Elected Official</b>	
DWDA – Virginia Works Nominator Organization 434-329-2439      434-947-2339 Phone _____ FAX _____ Kimberly.mcivor@virginiaworks.gov Email _____		Subject to certification required by Section 107 of the Workforce Innovation and Opportunity Act of 2014 and Policy 20-02 of the Virginia Board for Workforce Development, the person nominated herein has been duly appointed to the Local Workforce Development Board by the Chief Elected Officials.  Term of Appointment: From 07/01/2023 ___ To 06/30/2025 ___	
		Signature of Chief Elected Official _____ Date _____	



# NOMINATION FORM

<b>1-Name (First, MI, Last)</b> Nathan T. Parker		<b>2-LWDA #</b> 8	<b>3-Date</b> 1/9/2025
<b>4-Street Address</b> 1000 Chaney Lane		<b>13-Nominee Characteristics</b>	
<b>5-City</b> Crystal Hill	<b>6-County</b> Halifax	Gender: Male <input checked="" type="checkbox"/> Female <input type="checkbox"/>	
<b>7-State</b> Virginia	<b>8-ZIP</b> 24539	Race:	
<b>9-Home Phone (include area code)</b> 434-470-7370	<b>10-Work Phone (include area code)</b> 434-579-7591	White <input checked="" type="checkbox"/> Black <input type="checkbox"/>	
<b>11-FAX</b>	<b>12-E-Mail</b> Nathan.Parker@huber.com	Hispanic <input type="checkbox"/> Amer. Indian <input type="checkbox"/>	
<b>15-LWDA Name</b> South Central		Native Alaskan <input type="checkbox"/> Asian <input type="checkbox"/>	
<b>16-Labor/ CBO/ Apprenticeship Representative</b>		Pacific Islander <input type="checkbox"/> Other <input type="checkbox"/>	
<i>Title</i> Labor <input type="checkbox"/> CBO <input type="checkbox"/> Organization Registered Apprenticeship <input type="checkbox"/>		<b>14-Recommended for (see section number)</b>	
<b>17-Private Sector (Business) Representative</b>		<b>16-Labor/ CBO/ Apprenticeship</b> <input type="checkbox"/>	
Title <u>Process Engineer</u>		<b>17-Private Sector (Business)</b> <input type="checkbox"/>	
Business <u>Huber Engineered Woods LLC</u>		<b>18-Education</b> <input type="checkbox"/>	
Type of Business <u>Manufacturing</u>		<b>19-VEC</b> <input type="checkbox"/>	
<b>18-Education Representative</b>		<b>20-Economic Development</b> <input type="checkbox"/>	
Title _____		<b>21-VDARS/VDBVI</b> <input type="checkbox"/>	
Institution _____		<b>22-DSS</b> <input type="checkbox"/>	
Title II <input type="checkbox"/> Community College <input type="checkbox"/> Career & Technical Education <input type="checkbox"/>		<b>23-Optional/Other</b> <input type="checkbox"/>	
<b>20-Economic Development Representative</b>		Minority-Owned Business Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Title _____		Female-Owned Business Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
<b>24-Nominator</b>		Urban <input type="checkbox"/> Suburban <input type="checkbox"/> Rural <input checked="" type="checkbox"/>	
<i>I hereby recommend the above-named person for membership on the Local Workforce Development Board.</i>		Number of Employees <u>160</u>	
<u>1/9/2025</u> Signature Date		<b>19-VEC Representative</b>	
<u>Nathan Parker – Process Engineer</u> Printed/Typed Name & Title of Nominator		Title _____	
<u>Huber Engineered Woods LLC</u> Nominator Organization		<b>21-VDARS/VDBVI Representative</b>	
<u>434-579-7591</u> Phone		Title _____	
<u>Nathan.Parker@huber.com</u> Email		<b>22-DSS Representative</b>	
		Title _____	
		<b>23-Optional/ Other Representative</b>	
		Title _____	
		Agency _____	
		<b>25-Action by Chief Elected Official</b>	
		Subject to certification required by Section 107 of the Workforce Innovation and Opportunity Act of 2014 and Policy 200-04 (2016) (Revised July 1, 2016) of the Virginia Board for Workforce Development, the person nominated herein has been duly appointed to the Local Workforce Development Board by the Chief Elected Officials.	
		Term of Appointment: From _____ To _____	
		Signature of Chief Elected Official _____ Date _____	

# I NOMINATION FORM

<b>1-Name (First, MI, Last)</b> Lucas, C, Bowman		<b>2-LWDA # 8</b>		<b>3-Date</b> 1 / 13 / 2025																
<b>4-Street Address</b> 1124 Kings Cross Road			<b>13-Nominee Characteristics</b> Gender: Male <input checked="" type="checkbox"/> Female <input type="checkbox"/> Race: White <input checked="" type="checkbox"/> Black <input type="checkbox"/> Hispanic <input type="checkbox"/> Amer. Indian <input type="checkbox"/> Native Alaskan <input type="checkbox"/> Asian <input type="checkbox"/> Pacific Islander <input type="checkbox"/> Other <input type="checkbox"/>																	
<b>5-City</b> Red Oak		<b>6-County</b> Charlotte																		
<b>7-State</b> Virginia		<b>8-ZIP</b> 23964																		
<b>9-Home Phone (include area code)</b> (757) 319 - 0190		<b>10-Work Phone (include area code)</b> (434) 230 - 0193																		
<b>11-FAX</b>		<b>12-E-Mail</b> Lucas@morganlumber.com																		
<b>15-LWDA Name South Central</b>			<b>14-Recommended for (see section number)</b>																	
<b>16-Labor/ CBO/ Apprenticeship Representative</b>			<b>16- Labor/ CBO/ Apprenticeship</b> <input type="checkbox"/>																	
<b>17-Private Sector (Business) Representative</b>			<b>17-Private Sector (Business)</b> <input checked="" type="checkbox"/>																	
<b>18-Education Representative</b>			<b>18-Education</b> <input type="checkbox"/>																	
<b>19-VEC Representative</b>			<b>19-VEC</b> <input type="checkbox"/>																	
<b>20-Economic Development Representative</b>			<b>20-Economic Development</b> <input type="checkbox"/>																	
<b>21-VDARS/VDBVI Representative</b>			<b>21-VDARS/VDBVI</b> <input type="checkbox"/>																	
<b>22-DSS Representative</b>			<b>22-DSS</b> <input type="checkbox"/>																	
<b>23-Optional/Other Representative</b>			<b>23-Optional/Other</b> <input type="checkbox"/>																	
<b>17-Private Sector (Business) Representative</b>			<table style="width: 100%; border: none;"> <tr> <td style="width: 80%;"></td> <td style="text-align: center;">Yes</td> <td style="text-align: center;">No</td> </tr> <tr> <td>Minority-Owned Business</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> <tr> <td>Female-Owned Business</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> <tr> <td>Urban <input type="checkbox"/> Suburban <input type="checkbox"/> Rural <input checked="" type="checkbox"/></td> <td></td> <td></td> </tr> <tr> <td>Number of Employees <u>120</u></td> <td></td> <td></td> </tr> </table>				Yes	No	Minority-Owned Business	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Female-Owned Business	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Urban <input type="checkbox"/> Suburban <input type="checkbox"/> Rural <input checked="" type="checkbox"/>			Number of Employees <u>120</u>		
	Yes	No																		
Minority-Owned Business	<input type="checkbox"/>	<input checked="" type="checkbox"/>																		
Female-Owned Business	<input type="checkbox"/>	<input checked="" type="checkbox"/>																		
Urban <input type="checkbox"/> Suburban <input type="checkbox"/> Rural <input checked="" type="checkbox"/>																				
Number of Employees <u>120</u>																				
<b>Title</b> <u>Safety Coordinator</u> <b>Business</b> <u>Morgan Lumber Company, Inc.</u> <b>Type of Business</b> <u>Lumber Manufacturing</u>																				
<b>18-Education Representative</b>		<b>19-VEC Representative</b>																		
<b>Title</b> _____ <b>Institution</b> _____ <b>Title II</b> <input type="checkbox"/> Community College <input type="checkbox"/> Career & Technical Education <input type="checkbox"/>		<b>Title</b> _____																		
<b>20-Economic Development Representative</b>		<b>21-VDARS/VDBVI Representative</b>																		
<b>Title</b> _____		<b>Title</b> _____																		
<b>22-DSS Representative</b>		<b>22-DSS Representative</b>																		
<b>Title</b> _____		<b>Title</b> _____																		
<b>23-Optional/ Other Representative</b>		<b>23-Optional/ Other Representative</b>																		
<b>Title</b> _____		<b>Title</b> _____																		
<b>Agency</b> _____		<b>Agency</b> _____																		
<b>24-Nominator</b>		<b>25-Action by Chief Elected Official</b>																		
<i>I hereby recommend the above-named person for membership on the Local Workforce Development Board.</i> <u>Lucas Bowman</u> <u>1/13/25</u> <i>Signature</i> <span style="float: right;"><i>Date</i></span>		Subject to certification required by Section 107 of the Workforce Innovation and Opportunity Act of 2014 and Policy 200-04 (2016) (Revised July 1, 2016) of the Virginia Board for Workforce Development, the person nominated herein has been duly appointed to the Local Workforce Development Board by the Chief Elected Officials. Term of Appointment: From _____ To _____																		
<u>Lucas Bowman – Safety Coordinator</u> <i>Printed/Typed Name &amp; Title of Nominator</i>		_____ <i>Signature of Chief Elected Official</i>																		
<u>Morgan Lumber Company</u> <i>Nominator Organization</i>		_____ <i>Date</i>																		
<u>434 – 230 - 0193</u> <i>Phone</i>																				
<u>Lucas@morganlumber.com</u> <i>Email</i>																				